

## NOTES FOR CONTRIBUTORS

1. Geoadria has the status of a primary scientific journal and is edited in accordance with it. It is published biannually, in June and December, in Croatian and English. The papers published here are subjected to at least two reviews, and are classified into following categories:

a) original scientific paper; b) preliminary communication; c) review; d) conference paper.

The category of the article is determined by the Editor in Chief and two reviewers, and it is stated in the heading of the article. Other manuscripts and contributions are assigned to regular or periodical sections.

Geoadria also accepts professional papers that contain useful information regarding this branch, and other texts, which are published in special sections. Professional paper does not have to present the results of an original investigation.

2. The Editorial Board accepts the manuscripts together with a written request until 28th February for the first volume, and until 30th August for the second volume.

3. One copy of the original manuscript should be submitted to the Editorial Board, written in English and in Croatian, if possible, and printed with double spacing. It is also obligatory to enclose digital version of the text (MS Word, Times New Roman, 12 pt) and figures as separate files (JPG, JPEG, TIFF). All the pages on the printed copy and on the disc should be numerated.

4. The paper should be as concise as it is possible without causing obscurities or ambiguities. The text should be clear, concise and grammatically correct.

5. It is advisable to divide the paper into following chapters: introduction (theme and aim), review of the previous investigations, the methods used, analysis of the issue (or experimental work), discussion, results and conclusion.

6. Size of the paper (figures and pictures included) should be approximately 15 to 20 pages (two illustrations correspond to approximately one typed page). The papers comprising 32 pages will be accepted exceptionally.

7. The manuscript should also contain abstract, key words, captions of the tables and figures written in Croatian and English.

8. Bibliography should be cited properly. The bibliography used should be cited within the text – the name of the author and year of publication are to be written in the brackets. At the end of the text the authors should write the bibliography in alphabetical order according to the name of the author. The order of citing articles from journals is as follows: surname of the author, initial letter of the first name, year of publication (in brackets), name of the article (in italics), name of the journal, year (volume), pages comprised by the article.

Example:

GAMS, I. (2000): *Doline morphogenetic processes from global and local view points*, Acta Carsologica, 29/2, 123-138.

If there are more papers by the same author published in the same year, then the year of publication should be followed by letters written in alphabetical order (e.g. 2005a, 2005b, etc.).

Books should be cited as follows: surname of the author, initial letter of the first name, year of publication, name of the book (in italics), publisher, place of publishing, number of the pages in the book.

Example:

MORELAND, C., BANNISTER, D. (1995): *Antique Maps*, Phaidon Press Ltd, London, pp. 326.

9. Footnotes should be written on the bottom of the page.

10. Original scientific papers should not use the graphics by other authors. If such documentation is used in e.g. geological papers, the author should be mentioned.

11. Tables, graphics and photographs should be numerated and be arranged within the text in the manner that it is possible to incorporate them within the text. Caption of the tables is written above, and source below the tables. The text accompanying illustrations should be enclosed on a separate sheet paper. All illustrations should be made in A4 format. The maximum size of the illustrations should be 50 x 40 cm. The articles dealing with regional issues should contain orientational illustration with all geographic names mentioned in the text.

12. The authors are to strictly follow the instructions concerning graphic and text editing. The manuscripts that do not conform to the instructions will not be forwarded to the peer-reviewers. Therefore, the authors should consult the papers published in newest on-line publications of Geoadria available at <http://www.unizd.hr/odjeli/geografija/Geoadria/index.htm>.

13. Authors of the scientific papers and all collaborators receive one copy of the journal.

14. Manuscripts and reviews are not paid for.

15. Manuscripts are not returned, unless they are rejected.

16. Editorial Board, Editor in Chief and Technical Editor reserve the right to conduct minor changes of the text, language-editing and illustrations.

EDITORIAL BOARD