Submission guidelines
The manuscript should not in principle exceed 48 pages (1800 character spaces per page), including notes, while the number of supplements (figures, maps, plates, etc.) should correspond to the scope of the manuscript. However, the Editorial board reserves the right to accept larger manuscripts, if it believes that it is profitable to do so. The manuscript should be submitted as an unformatted MS Word document (Times New Roman 12, spacing 1.5). The author should indicate the position of figures within the text. The text document must contain:

a) title,
b) author(s) information – first name, surname, affiliation (with address),
c) e-mail address,
d) abstract (up to 300 words),
e) key words (not more than 10),
f) text,
g) bibliography
h) list of figures and plates.

Referencing
The VAMZ uses a modified Oxford style for referencing. In the text, the note is indicated by consecutive superscript numbers; in the note, the references are in the following form: author’s last name, publication year and page number(s).

Starac 1999, 84.

If more than one publication of a single author is cited, successive alphabetic letters should be used after the publication year to distinguish among them.

Bilić 2011a, 47.

The supplements following the texts should be referred to in parentheses. The author should indicate the abbreviation (fig. = figure; Pl. = plate; map = map; tab. = table; cat. no. = catalogue number) together with its serial number.

(fig. 1), (Pl. 1), (map 1), (tab. 1), (cat. no. 1)

If a reference relates to several items from the same figure or plate, a serial number of the item should be indicated after a colon.

(fig. 1: 5), (Pl. 1: 5) etc.

If a reference relates to several items from the same figure or plate, the serial numbers of the items should be separated by a comma.

(Pl. 1: 5, 7, 9)

If a reference relates to several items from different figures or plates, the abbreviations with serial numbers of different supplements should be separated by a semicolon.

(Pl. 1: 5, 7, 9; Pl. 2: 1, 3, 9-10)

If a text is bilingual, the bibliography is common to both languages. The titles and subtitles of books, as well as journal titles, should be in italics. All other relevant data should be given in an original language or as standard Latin terms and abbreviations (for example, et al.). For example, English terms should be used (e.g. ‘in’, ‘and’, ‘ed.’, ‘eds.’) if the publication is in English. Exhibition
catalogues should be labelled as such (following the title). The same applies to serial monographs. If the publisher is based in more than two locations, only the first is listed, followed by 'etc.'

**Book – single author**

**Book – two authors**

**Book – three authors**

**Book – more than three authors**

**Book – no author**
If the book’s author and/or editor are not named, the title is used as the element of referencing (this applies, for example, to dictionaries).

**Book – editor**

If there are several editors, the form used for the book with several authors should be applied.

**Book – a chapter in a book with several authors**

**Book – corporate author**

**Book – online access**

One should use paragraph numbers in notes if no pagination is available.

**Book – dissertation (hard copy)**

**Book – dissertation (online)**

**Journal article – single author**

In case of two, three or more authors, the corresponding rule for books should be applied.

**Article in an online journal – online access**
If the publication date does not correspond to the nominal date, the former is noted in square brackets.


If the manuscript is in preparation or in print this should be noted in square brackets.


**Article in congress proceedings**


**Newspaper article – printed**


**Newspaper article – online**


**Greek and Latin**

Greek and longer Latin quotations do not need to be in italics, and should be separated in distinct paragraphs. Shorter Latin quotations should be in italics. The Editorial board recommends that longer Greek and Latin quotations are translated in the language of the main text, in order to make the text more comprehensible to the general public. When possible, the translation accompanied by inserted Greek or Latin terms should be preferred to an original quotation. The Editorial board will not insist on this practice, but recommends it to the authors, since it is in their best interest. The inserts should be placed in a square bracket. Greek quotations should be in the *Athena Unicode* font. The choice between the transliteration of names or leaving them in their original form is the author’s decision, but consistency is insisted upon. If the author chooses to use the names in their original form, (s)he must consistently apply the system (Greek names in Greek form or all names in Latin form). The transliteration of words should follow the Greek as closely as possible (i.e. stratêgos, etc.). The references should be abbreviated according to *LSJ* and *OLD*, but clarity is preferred over strictly following the practice of these publications. Thus Aesch. instead of A., etc. If informally obtained information are mentioned in the notes (personal communication, e-mails...) these should not be listed in the bibliography.

At the end of the text should come a list of figures with captions, author information and date. The terms ‘figure’, ‘Plate’, ‘table’, ‘map’, and ‘diagram’ should be used here. ‘Figures’ are drawings and photographs integrated into the text. ‘Plates’ are drawings at the end of the texts. Tables (tabular representations), maps and diagrams are also integrated into the text. If an illustration was created specifically for the manuscript, a description, author information and date should be noted.

Figure 1. View of the tower battlement taken in 1984. (photo by J. Ćus-Rukonić)

If an illustration is reproduced from a published material an appropriate reference should be given.

Figure 1. Bowl with figural ornament (Gregl 2008, 58)

If an illustration depicts an object kept in an institution, this should be noted together with its inventory number.
Figure 1. L. Marun’s letter to Š. Ljubić, Knin, 21st of March, 1891 (Croatian History Museum, Collection of documents I., inv. no. 14934/24)

**Illustrations** should be submitted as separate files, named with the author’s first name and surname and the figure’s serial number, and should be oriented precisely as intended to be published. They should be submitted as .jpg, .tiff, .psd, .fh or .ai. The minimal resolution for photographs and maps is 300 dpi, for drawings 600 dpi. Lower quality illustrations or the manuscripts with illustrations embedded into a Word file will not be accepted. Plates with drawings should be accompanied with a scale.

**Copyright**
Following the acceptance of their manuscript the authors need to sign a statement in which they take full responsibility in case of a possible dispute regarding the copyright infringement. Until this statement is signed by the author and received by the Editorial board, the manuscript cannot be published. The authors can find the form on the Zagreb Archaeological museum’s web site: www.amz.hr.