GUIDELINES FOR AUTHORS

Journal of Faculty of Humanities and Social Sciences in Split publishes scientific and professional papers in the fields of humanities, such as linguistics, literature, history, art history, arts, philosophy, archaeology, theology, ethnology and anthropology. The journal also publishes opinion articles, perspective articles, book and journal reviews, translations, obituaries, news and other contributions of scientific interest. Articles that have already been published elsewhere (even if translated in another language) and articles that are simultaneously submitted to other journals are not accepted. Only one article per author may be accepted for publication in each issue.

The journal is published once a year and manuscripts can be submitted at any time throughout the year. The submission deadline for an issue which is to be published in the current year is April 1. The recommended length for an article is at least 28,800 characters to a maximum of 57,600 characters. Exceptionally, the editorial board may accept longer articles.

FONT
Articles should be written in Times New Roman 12 point font, with 1,5 line spacing. They should be aligned on both sides (justify) without indenting the first line of a paragraph. If a particular font is used, it should be enclosed and such symbols should be marked in printed version of the article. For any special emphasis in the text, bold font style should be used.

COMPOSITION OF THE ARTICLE
Authors are obliged to follow instructions for the composition of articles with regard to the graphic structure of the text.

Chapter titles (and subchapter titles) are sequentially numbered using Arabic numerals. For the articles written in English language, in-text citations (fewer than three lines) should be enclosed within double angle quotation marks (“citation”), pieces of text within citations or any other terms should be enclosed within different quotation marks (‘text’) and meanings that are emphasized or indicate specific words or phrases and foreign words should be enclosed in italics (meaning). For the articles written in Italian language, in-text citations (fewer than three lines) should be enclosed within double angle quotation marks (“citation”), pieces of text within citations or any other terms should be enclosed within different quotation marks ("text") and meanings that are emphasized or indicate specific words or phrases and foreign words should be enclosed in italics (meaning).

Images, tables, figures etc. are sequentially numbered using Arabic numerals (e.g. Image 1). Images must be submitted as a separate attachment in jpg digital format.

All appendices to the text (Lists, Tables etc.) are listed after References, before Abstract in a foreign language.

Authors are obliged to certify the protection of authors’ rights when using images, photographs and other materials protected by the Berne Convention for the Protection of Literary and Artistic Works, an international agreement governing copyright.
If listing names of participants in a research, the authors must enclose a signed confirmation which certifies the participants’ consent to having their names published in the journal and to having taken part in the research.

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The author’s name and surname, name of department and institution, as well as the address of the institution (country, city, address) and the author’s e-mail address should be written on the first page, in the upper left corner above the title. The title of the article should be written in upper case letters and centred. Chapter titles and subtitles, i.e. subchapter titles, should be written in lower case letters and in italics, not centred.

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Manuscripts are submitted together with an abstract written in the same language as the article. It should not be longer than 250 words, with no more than 10 key words. The word “Abstract” (or “Sažetak” for articles written in Croatian language, i.e. “Riassunto” for articles written in Italian language) should be written above the text of the abstract, centred (not bolded). The text of the abstract should be written in Times New Roman 10 point font, with 1,0 line spacing, indented on both sides (from both the left and the right margin) by one tab. Key words are listed at the end of the abstract, separated from the text of the abstract by a line break. The abstract with key words in the language of the article should be below the title at the beginning of the article, and the abstract with the title and key words in a foreign language, i.e. in Croatian if the article is written in English or Italian language, should be at the end of the article after bibliographical references.

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Articles may be written in Croatian, English or Italian language. When the article is written in one of the foreign languages (English or Italian), the abstract and key words should be in the language of the article (at the beginning of the article) and in the other foreign language or in Croatian (at the end of the article, after bibliographical references). Articles ought to be proofread before being submitted.

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In-text citations should be formatted as follows: (Mihaljević 2014: 135).
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   See Mihaljević 2014: 135.

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Dictionary, lexicon and encyclopedia with no author information


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After the review process, the corrected version of the article should be sent in digital form by e-mail to zbornik@ffst.hr.

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