Instructions to Authors

Alcoholism and Psychiatry Research
Journal on Psychiatric Research and Addictions

The journal »Alcoholism and Psychiatry Research« is an international peer reviewed journal, open to scientists dealing with all aspects of psychiatry or addictions. The journal publishes original scientific and professional papers, preliminary communications, reviews and conference papers, case reports, news and book reviews, letters to the editor, provided they have not been published elsewhere.

All manuscripts should be written in English. Instructions for preparation of manuscripts submitted to »Alcoholism and Psychiatry Research« are consistent with the recommendations issued by the International Committee of the Medical Journal Editors, Uniform requirements for manuscripts submitted to biomedical journals (N Engl J Med 1997; 336: 309-315).

Manuscript submission: The authors can send their paper to the journal’s e-mail or on a CD to the Editorial Board of »Alcoholism and Psychiatry Research«, Sestre milosrdnice University Hospital Center, Department of Psychiatry, Vinogradska c. 29, 10000 Zagreb, Croatia. E-mail: alcoholism.kbcsm@gmail.com

Each manuscript submitted for consideration for publication should be provided with a statement declaring that the paper has not been published or accepted for publication elsewhere and a letter in which the first author states that the paper has been approved by all co-authors.

Preparation of Manuscript: The manuscripts, including all supplements, should be submitted in triplicate. They should not exceed 20 pages typewritten on one side of the paper, double-spaced throughout the paper, including the list of references and tables (not exceeding 30 lines on a page), with ample left side margin (3 cm).

Papers should be arranged as follows: Title page, Abstract, Key words, Introduction, Subjects and methods, Materials and methods, Results, Discussion and conclusion(s), Acknowledgments (when appropriate), References, Tables, Legends and Figures.

Title Page: The title page should include: the title of the article, phrased as concisely as possible; full first and second names of all author(s); names of the department(s) and institution(s) to which the work should be attributed; short running head of not more than 40 characters; the name and address of the author who will receive and respond to correspondence, including the telephone/fax number and e-mail address if available.
Abstract and Key words: Abstract not exceeding 250 words, should be provided on a separate sheet of paper. The abstract should briefly describe the topic and aim of the study, methods, main results and conclusion. The abstract should be followed by 3-10 key words for the rapid identification classification of the paper contents. In selecting the key words, the authors should strictly refer to the Medical Subject Headings (MeSH) list of the Index Medicus. The abstract should be submitted in Croatian and English.

Manuscripts should be divided into following sections: Introduction, Subjects and methods, Material and methods, Results, Discussion and References.

In the Introduction, studies directly related to the presented study should be briefly described. At the end of the Introduction, the Aim of the study should briefly describe the aim(s) and purpose of the study.

Subjects/Materials and methods should be so presented as to allow the reader to repeat the study without further explanations. The methods known from the literature need not be described, but referred to by their generic names (trade names can be given in parentheses).

Results should be presented clearly and logically. Significance of the results should be expressed statistically. All measurement results should be listed in SI units.

Discussion is the conclusive part of a paper, in which the results are more extensively described and interpreted, and compared with the existing knowledge in the field. Conclusions are supposed to provide an answer to the aim of the study.

Ethics: In reports on the experiments on human subjects, it should be indicated whether the procedures followed were in accordance with the ethical standards of the responsible committee on human experimentation (institutional or regional) or with the Helsinki Declaration, as revised in 1975 and 1983. Do not use patients’ names, initials, or hospital numbers, especially in the illustrative materials. Permission to use the patient’s pictures and their informed consent must accompany such material. All human and animal studies must have been approved by the authors’ Institutional review Board.

Tables and figures: Each table should be on a separate sheet of paper with a heading and numbered as cited in the text. Figures and other illustrations should be numbered in same order as they are cited in the text. Figures and sketches should be drawn in black ink on white paper or tracing paper. Photographs should be black-and-white, of high quality to allow good reproduction, on glossy paper. The number, title of the paper (without author’s names) should be written and top indicated in pencil on the back of each photograph. Reproduction of figures and tables from other sources should be accompanied by full reference and permit by their authors and publisher.

References: The list of references should be written on a separate sheet of paper, numbered according to the first appearance in the text. The Vancouver style should be followed thereby, e.g.:

Article in journal:
Name all authors if there are six or less; references with more than six authors should be followed by et al. The title of the journal should be abbreviated according to Index Medicus:

Marušić S, Thaller V, Katinić K, Matošić A. The significance of family therapy in the pro-

Journal supplements:

Books and monographs
Personal author or authors

Editor

Chapter in book:

Proceedings

Dissertation

References will not be checked by the Editorial Office. Responsibility for their accuracy and completeness lies with the author.

Review process: The Editorial Board anonymously sends all manuscripts received to two or more reviewers. If the reviewers suggest any changes and/or supplements, a copy of their reviews without the names of the reviewers will be sent to the author to make his final decision. Articles will be peer reviewed within 3 months and will be published within 2 to 6 months after acceptance.

Proofs and reprints: Galley proofs are sent to the corresponding author indicated on the title page for correction; no changes to the original manuscript will be allowed at this stage. The corrected proofs should be returned (preferably by fax +385 1 37 68 287) to the publisher within 48 hours after the reception. If this period is exceeded, the galleys will be proofed by the editorial staff of the publishing house only and printed without the author’s corrections.

The Editorial Board keeps the right to publish papers regardless of the sequence of their receipt. Manuscripts will not be returned to authors, and all printed papers become the property of the editor. The authors will receive 20 free reprints of the paper published.