Bulletin of the International Association for Paleodontology



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INSTRUCTIONS FOR THE AUTHORS

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Bulletin of the International Association for Paleodontology is an international peer reviewed journal open to scientists from all fields of bioarcheology, paleodontology and related fields. Bulletin of the International Association for Paleodontology welcomes all contributions that enhance or illuminate bioarchaeological sciences. Our special interest lies in ancient teeth and mouth.

Instructions for publishing of articles in *Bulletin of the International Association for Paleodontology* (www.paleodontology.com) are made in accordance with the recommendations of the International Committee of Medical Journal Editors – Uniform Requirements for Manuscripts Submitted to Biomedical Journals (www.ICMJE.org).

The journal publishes articles on anthropology, bioarchaeology, paleodontology and related fields that have not been published so far.

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Manuscripts should be submitted in English language at:

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Before submitting a manuscript please read carefully our Instructions for authors, Review policy and Ethics policy.

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Classification of manuscripts

Manuscripts published in *Bulletin* of the International Association for Paleodontology are classified as: original scientific papers, reviews, case reports, letters to the editor, book reviews and meetings reports. The author should indicate the type of article at the beginning of the paper.

Language

Manuscripts should be submitted in English language. Authors are responsible for language correctness and content. All authors are encouraged to hire someone to check and edit their English before submitting the paper. Manuscript has been 'spell checked' and 'grammar checked'.

Text setup

Scientific papers articulately written can have up to 15 pages, while case studies can have up to 8 pages, font size 12 (Times New Roman). All figures and tables are included and should be placed at the end of a document after references. All submissions should be in Microsoft Word format (.doc or .docx). Please, take a look at some of the last articles to see how the text is organized. Footnotes are not acceptable.

Text components

Title (up to 150 characters including spaces), names of the authors are to be stated by first name and then by family name. Author's affiliations are indicated

by a number in parenthesis at the end of each name and stated after the list of authors (department, institution, university, city, Address country). for the correspondence of corresponding authors must include the name, postal address and email address. Please, take a look at some of the last articles to see how the text is organized.

Abstract should be up to 250 words. After the abstract there should be two to five keywords (separated by semicolons; they should be written in lower case unless they are names) essential for identification and classification of the article's contents, which will help in the composition of the descriptor. NLM descriptors can be found on:

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http://www.nlm.nih.gov/mesh/M Browser.html.

Introduction should represent a concise and plain problem overview and research objective. Papers directly related to the problem elaborated in the article should be briefly mentioned.

Materials and Methods implemented in the work should be displayed briefly, but detailed enough to enable the reader to repeat the described research. This chapter should be structured in three parts. 1) Procedures are shown according the chronological order of their implementation; Exact description of materials (samples); 3) Statistical procedures applied in the result analysis.

Results should be represented clearly and precisely without any additional comments and comparisons. All figures and tables should be referenced in text as tables or figures only (e.g. Figure 1 or Table 1) and placed at the end of a document.

Discussion is a part of the paper which gives the author the freedom of overview and comparison of his own results with the same or with similar studies published in the past.

Conclusion is a separate chapter of the paper, brief and concise. It follows the discussion and extracts the most important conclusions of the research.

Tables and figures

Table should be made in Microsoft Word and should be placed at the end of the manuscript, not inside the text. The tables should be in ordinal numbers which are associated with the text. Tables' titles are written above tables. Example: "Table 1. Title of the table." Please do not forget to place a dot after number of the table and at the end of the table title.

Charts, photos, diagrams, x-rays and other images are all considered as figures. Each figure must have an ordinal number related to the order of appearance inside the text. Each figure must also have a title placed below the image. Example: "Figure 1. Title of the figure." Please do not forget to place a dot after number of the figure and at the end of the figure title. All figures should be placed at the end of the manuscript, after tables (if any), not inside the text. Only high quality figures will be accepted for publication. Reproduction of the photos is not allowed without specifying the authorship. The paper should contain a reasonable number of tables and figures (the total number of figures and tables together is a maximum of 10). Written permission must been obtained for use of copyrighted material from other sources (including the Internet). The authors are responsible for any possible copyright issues.

Declaration of interest

All authors must disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work. Authors must disclose

any interests at the end of manuscript, after Conclusion section and before the reference list or author contributions statements (if any). If there are no interests to declare then please state this: 'Declarations of interest: none'.

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Author contributions

If there are two or more authors, each author should submit an author statement outlining the individual contributions to the paper. These statements should be placed after the Declaration of interest section and before the reference list.

References

Literature used in the paper should be indicated in Arabic numbers in the order of appearance and quoting in the paper parenthesis. If references are given at the end of a sentence they should be placed in parentheses before the full stop, not after the full stop. It should be cited according to the recommendations of the International Committee of Medical Journal Editors called (www.ICMJE.org) so Vancouver style. Abbreviations of the journals' titles are used according to the Medline / PubMed. All references mentioned in the Reference List should be cited in the text, and vice versa.

Articles

Standard article (only up to six authors are listed, others are listed as et al.)

Liversidge HM, Speechly T. Growth of permanent mandibular teeth of British children aged 4 to 9 years. Ann Hum Biol. 2001;28(3):256-62.

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Volume with supplement

Valentic-Peruzovic M, Celebic A, Magjarevic R, Catovic A, Cifrek M, Stipetic J, Prpic-Mehicic G et al. Differences of craniomandibular muscle activity and certain cephalometric parameters of mandible by sex. Coll Antropol. 1996;20 Suppl 1:S103-7.

Congress proceedings paper

Valentic-Peruzovic M, Alajbeg IZ, Illes D, Magjarevic R, Babara M, Juros V. Effects of different chewing tasks on masticatory muscles activity. In: Magjarevic R, Tonkovic S, Bilas V, Lackovic I, editors. MEDICON 2001: IFMB Proceedings of the 9th Mediterranean Conference on madical and Biological Energineering and Computing; 2001 Jun 12-15; Pula, Croatia 2001. Zagreb: International Federation for Medical and biological Engineering; 2001.p. 1115-18.

Books - Individual author

Alt KW. Rösing FW, Techler-Nicola M. Dental Anthropology. New York: Springer; 1988.

Books - Editor as author

Lindhe J, Karring T, Lang NP - editors. Clinical Periodontology and Implant Dentistry. Copenhagen: Munksgaard; 1997.

Chapter in the book

Caprioglio C, Caprioglio A, Caprioglio D. Esthetics in pediatric dentistry. In: Goldstein RE, editor. Esthetics in Dentistry. Vol. 2. 10th ed. Hamilton: BC Decker; 2002. p. 805-29.

Congress book of abstracts

Kruslin B, Belicza M. editors. Book of abstracts of the 14th Ljudevit Jurak International Symposium on Comparative Pathology; 2003 June 6-7; Zagreb, Croatia: Clinical Hospital Sisters of Charity; 2003.

<u>Electronic material</u> - Journal article on the <u>Internet</u>

Miletic I, Jukic S, Anic I, Zeljezic D, Garaj-Vrhovac V, Osmak M. Examination of cytotoxicity and mutagenicity of AH26 and AH Plus sealers. Int Endod J. [serial on the Internet]. 2003 May [cited 2006 Mar 15];36(5):[about 6 p.]. Available from: http://www.blackwellsynergy.com/doi/abs/10.1046/j.1365-2591.2003.00647

Electronic material - Internet monograph

Jerolimov V, editor. Osnove stomatoloških materijala [monograph on the Internet]. Zagreb: Sveučilište u Zagrebu, Stomatološki fakultet; 2005 [cited 2006 Feb 1]. Available from:

http://www.sfzg.hr/files/user/ipelivan/Osnove_stomatoloskih materijala.pdf

Submission checklist

You should use this list to carry out a final check of your submission before you send it to the journal for review. Please check all relevant sections in this Instructions for Authors for more details.

Ensure that the following items are present and/or organized as requested in the Instructions for authors:

1.	Type of article is indicated at the beginning of the paper	YES	NO	
2.	Manuscript has been 'spell checked', 'grammar checked' and language edited	YES	NO	
3.	Manuscript has up to 15 pages, font size 12 (Times New Roman)	YES	NO	
4.	All figures and tables are placed at the end of a document after references	YES	NO	N/A
5.	Submission is in Microsoft Word format	YES	NO	
6.	Names of the authors are stated by first name and then by family name	YES	NO	
7.	Author's affiliations are indicated by a number in parenthesis at the end of each name and stated after the list of authors	YES	NO	N/A
8.	Abstract is up to 250 words	YES	NO	
9.	Up to five keywords are separated by semicolons and written in lower case unless they are names	YES	NO	
10.	Tables' titles are written above tables	YES	NO	N/A
11.	A dot is placed after number of the table and at the end of the table title	YES	NO	N/A
12.	Figure titles are placed below the image	YES	NO	N/A
13.	A dot is placed after number of the figure and at the end of the figure title	YES	NO	N/A
14.	There is a maximum of 10 figures and tables together	YES	NO	N/A
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16.	Declaration of interest is included in the manuscript at requested place	YES	NO	
17.	Description of author contribution is included in the manuscript at requested place	YES	NO	N/A
18.	Literature used in the paper is indicated in Arabic numbers in the order of appearance and quoting in the paper in parenthesis	YES	NO	
19.	If references are given at the end of a sentence they are placed in parentheses before the full stop, not after the full stop.	YES	NO	
20.	References are cited according to Vancouver style	YES	NO	
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Negative answers to the previous questions are not acceptable. N/A = not applicable

By submitting a paper, the author (s) accept all terms and conditions of the journal.