

In-text citations

Please ensure that every reference cited in the text is also present in the reference list (and vice versa). Unpublished results and personal correspondence are not recommended as references, but may be mentioned in the text. Citation of a reference as 'in press' implies that the item has been accepted for publication.

Citation style in text

If single author: Horvat (2003) or indirectly (Horvat, 2003).

If two authors: Horvat and Szabo (2010) or indirectly (Horvat and Szabo, 2010).

If multiple authors: Horvat et al. (2005) or indirectly (Horvat et al., 2005).

When more than one paper published by the same author(s) in the same year is cited, and the authors appear in the same order, the different papers should be assigned successive letters of the alphabet (e.g. 1983 a, b) and arranged chronologically:

Earlier research by Horvat (2003a) found that...but later research proposed again by Horvat (2003b) that ...

Groups of references should be listed chronologically:

...as demonstrated (Schmidt, 1996a, 1996b; Srećec et al., 2009; Cygan-Szczegielniak et al., 2015).

If the paper's author is a recognized organization rather than a person or a team, then it is cited under the body that made the material. This applies to publications by associations, companies, government departments etc. such as Department of the Agriculture, Agency of Agriculture, etc.

It is acceptable to use standard abbreviations for these bodies in the text, providing that the full name is given at the first citing with the abbreviation in parenthesis:

... research in 2009 carried out by the Institute of Agriculture (IA) has shown that recently the IA (2011) has issued annual report ...

Secondary sources (second-hand references)

You may come across a summary of another author's work in the source you are reading, which you would like to make a reference to in your own document. This is called secondary referencing.

Research carried out in the Lakes area by Horvat (1966 cited in Szabo, 1986, p.142) found that ...

or indirectly:

... (Horvat, 1966 cited in Szabo, 1986, p.142) ...

Websites

When citing material found on a website, you should identify the authorship of the website. This may be a corporate author, an organization or a company; a guide to this can be found by looking at the URL. When finding the date of publication, reference to this might be found at the bottom of a web page relating to copyright, or at a date headline.

Reference list

References should be arranged first alphabetically and then further sorted chronologically, if necessary. More than one reference from the same author(s) in the same year must be identified by the letters 'a', 'b', 'c', etc., placed after the year of publication. References should be written in 12 point Arial, single spaced with 17.5 mm line hanging and set paragraph space at 6 point before and after.

Journal article (with DOI)

Author, Initials. (Year) Title of article. Full title of journal, Volume number (Issue number – if available), Page numbers. DOI.

Horvatinec, J., Svečnjak, L. (2020) Infrared (FTIR) spectral features of honey bee (*Apis mellifera* L.) hemolymph. Journal of Central European Agriculture, 21 (1), 37-41. DOI: <https://doi.org/10.5513/JCEA01/21.1.2741>

DOI numbers have to be hyperlinked. Please use the long format of DOI notation, as it is shown.

Journal article (without DOI)

Author, Initials. (Year) Title of article. Full title of journal, Volume number (Issue number, if available), Page numbers.

Weiss, K. (2017) Volatile organic compounds in silages – effects of management factors on their formation: A review. Slovak Journal of Animal Science, 50 (1), 55-67.

Journal article without DOI (available online)

Author, Initials. (Year) Title of article. Full title of journal, Volume number (Issue number – if available), Page numbers. Available at: include website address/URL [Accessed Day Month Year].

Milisits, G., Szabó, C., Kovács, M., Stefler, J. (2012) Quadrilateral collaborations in the field of animal science – outcome and future prospects. Stočarstvo, 66, 55-66. Available at: <https://hrcak.srce.hr/en/89951?lang=en> [Accessed 26 May 2015].

Other publications available online

Author, Initials/Corporate author (Year) Title of document. Available at: include website address/URL (Uniform Resource Locator) [Accessed Day Month Year].

Papoušková, L., Reisinger, M., Alarcon, J.C. (2017) Report of the GRIN-Global Workshop 2017 for European Genebanks. Available at: http://www.ecpgr.cgiar.org/fileadmin/bioversity/publications/pdfs/GRIN-Global_workshop_report_final_06_12_2017.pdf [Accessed 25 August 2019].

Journal article in press

Author, Initials. (In press) Title of article. Full title of journal.

Self-Sullivan, C. (In press). Seasonal occurrence of male Antillean manatees (*Trichechus manatus manatus*) on the Belize Barrier Reef. Aquatic Mammals.

Journal article in a language other than English or in language of the member countries

Author, Initials. (Year) Title of article. Full title of journal, Volume number (Issue number – if available), Page numbers. DOI – if available (in language).

Santos, D.S., Lima, M.G.B., Noznica, C.F., Lima, D.M., Batista, C.F., Gomes, R.C., Bertagnon, H.G., Santos, B.P., Della Libera, A.M.M.P. (2015). Udder conformation of Saanen goats: aesthetic or functional parameters? Arquivo Brasileiro de Medicina Veterinaria e Zootecnia, 67 (5), 1287-1294. DOI: <https://doi.org/10.1590/1678-4162-8246> (in Portuguese)

Book by authors

Author, Initials. (Year) Title of book (Edition - only include this if not the first edition).

Place of publication: Publisher.

Horvat, I. (2008). Guide for animal production. Zagreb: Academic Press.

Horvat, I. (2010). Guide for animal production (3rd edition). Zagreb: Academic Press.

Chapter in a book

Author, Initials. (Year) Title of chapter. In: Book editor(s) Surname, initial, ed. or eds. Title of book. Place of publication: Publisher, chapter number or first and last page.

Schmidt, J. O., Buchmann, S. L. (2003) Other products of the hive. In: Graham, J.M., ed. The hive and the honeybee. Hamilton, IL: Dadant & Sons, 927-988.

Book by editor(s)

Editor surname, Initials., ed. or eds. (Year) Title of book (Edition - only include this if not the first edition). Place of publication: Publisher.

Doyle, M. P., Buchanan, R. L., eds. (2012) Food microbiology: fundamentals and frontiers (4th edition). Washington, DC: ASM Press.

Masters' theses or doctoral dissertations

Author, Initials. (Year) Title of dissertation. Doctoral dissertation.

Place: name of university.

Vlaeminck, B. (2006) Milk odd- and branched-chain fatty acids: indicators of rumen digestion for optimisation of dairy cattle feeding. Doctoral dissertation. Ghent: Ghent University.

Conference papers

Author, Initials. (Year) Full title of conference paper. In: editor(s) surnames and initials – if available, ed. or eds. Full title of conference proceedings. Location, date, Publisher, page numbers.

Srećec, S., Liber, Z., Erhatic, R., Dolgoš, J., Šatović, Z. (2009) Variability of some phenotypic traits of wild hop populations in Croatia. In: Rak-Cizej, M., Čeh, B., eds. Proceedings of 46th Hop seminar with international participation. Portorož, Slovenia, 12-13 February 2009, Slovenian Institute for Hop Research and Brewing, 323-325.

Websites, homepages

Author, Initials/Corporate author (Year) Title of the site. Producer/Publisher. Available at: include website address/URL (Uniform Resource Locator) [Accessed Day Month Year].

EFSA (2020) Pesticide residues in food: track trends with our browsable charts. European Food Safety Authority. Available at: <https://www.efsa.europa.eu/en/news/pesticide-residues-food-track-trends-our-browsable-charts> [Accessed 25 November 2021].

FAO (2012) FAOSTAT Database. Food and Agriculture Organization of the United Nations. Available at: <https://www.fao.org/faostat/en/#home> [Accessed 15 January 2022].

Official methods and standards

Abbreviation of organization that made the method/standard or corporate author (Year) Title of the method or standard (Method or Standard No.– if available). Place: Organization/Publisher.

AOAC (1980) Total solids, Method I - Official final action. Rockville, MD: AOAC International.

ISO (2005) Foodstuffs – Methods of analysis for the detection of genetically modified organisms and derived products – Quantitative nucleic acid based methods (ISO 21569:2005). Geneva: International Organization for Standardization.

Software

Producer name (Year) The name of software (Release – if available). Place of producer: Producer name.

Abacus Concepts (1991) SuperANOVA user's guide (Release 1.11). Berkeley, CA: Abacus Concepts.

SAS Institute (1994) The SAS system for Windows (Release 6.10). Cary, NC: SAS Institute.

EU documents

The name of the institution that is the source of the document (e.g. Commission) Form (e.g. Directive or Decision) Legislation number/Initials of Institution followed by the date it was passed if known, followed by the title of document.

Council Directive 2001/29/EC of 22 May 2001 on the harmonisation of certain aspects of copyright and related rights in the information society.

Commission Decision 93/42/EEC of 21 December 1992 concerning additional guarantees relating to infectious bovine rhinotracheitis for bovines destined for Denmark.

National legislation

The name of publisher (Year) Title of publication. Place of publication: Publisher (issue number or legislation number). Available at: website address/URL – if available [Accessed Day Month Year].

Official Gazette (2017) Ordinance about determining the composition of raw milk. Zagreb: Official Gazette (NN 27/2017). Available at: https://narodne-novine.nn.hr/clanci/sluzbeni/2017_03_27_613.html [Accessed 28 December 2018].

Annual report

Corporate author (Year of publication) Full title of annual report. Place of publication: Publisher.

Ministry of Agriculture and Food (1991) Annual report for 1990. Sofia: Ministry of Agriculture and Food.

Ministry of Agriculture (2021) Annual report on the system of bovine animals identification and registration in the Republic of Croatia for 2020. Zagreb: Ministry of Agriculture. Available at: https://hpa.mps.hr/wp-content/uploads/2021/03/gi_goveda_-2020.pdf [Accessed 14 January 2022].

Revised: January 21, 2022