

## Guidelines for authors

Contributions can be sent to the e-mail or mailing address of the Editorial (a printed text with an accompanying CD). It is recommended that the text is written in the *Times New Roman* font. In addition to the text, the Editorial Board will accept photos and image printouts, which should be sent in a TIFF or JPG format. The number of illustrations is limited.

### I. Arrangement of the article

- Title of the article;
- Name and surname of the author(s);
- Name and address (street and city) of the institution at which the author is employed or the author's private address;
- E-mail address of the author(s);
- Abstract of the article consisting of no more than 200 words in the language in which the article is written;
- Keywords (up to 10 words) in the language in which the article is written;
- Text of the article:
  - a) The text should be written in sequence and without indentations;
  - b) Local names and foreign words should be emphasised in *italic*;
  - c) The quoted text should be emphasised in *italic*;
  - d) Notes in the text should be numbered with Arabic numerals and enclosed at the bottom of the page of the text (*footnotes*);
- Another text, consisting of 500-700 words and prepared for translation into a second language.

### II. Quoting and citing the literature

Bibliography and sources are to be included in the notes, except in special cases (see Section 2).

#### 1. Notes

The notes should be listed at the bottom of each page according to the instructions that follow, whereas in the case of continuous, sequential citing of the same bibliographic units the term 'Ibid' is used.

Example:

<sup>1</sup> Jaroslav Šidak, *Kroz pet stoljeća hrvatske povijesti*, Zagreb: Školska knjiga, 1981., str. 17.

<sup>2</sup> Ibid, str. 221.

When specifying two or more authors, a comma is used to separate individual authors.

Example:

<sup>3</sup> Stjepan Ćosić, Niko Kapetanić, Pero Ljubić, Nenad Vekarić, *Hrvatska granica na Kleku*, Dubrovnik: Županija dubrovačko-neretvanska, 1999., str. 8.

#### 1.1. Books

Name and surname of the author, title (in italics), place of publication, publisher, year of publication, number of the page on which the cited information or a quote can be found.

For example:

<sup>4</sup> Jaroslav Šidak, *Kroz pet stoljeća hrvatske povijesti*, Zagreb: Školska knjiga, 1981., str. 25-26.

In the next and all subsequent references to this particular book, the author's name, the book title (in italics) and the page should be mentioned.

<sup>5</sup> Šidak, *Kroz pet stoljeća hrvatske povijesti*, str. 54-55, 105, 121.

#### 1.2. Papers in proceedings and chapters in books

<sup>6</sup> Iskra Iveljić, *Kultura nadzora u Banskoj Hrvatskoj 1860-ih godina*, u: Mira Kolar-Dimitrijević (ur.), *Spomenica Ljube Bobana 1933.-1994.*, Zagreb: Zavod za hrvatsku povijest Filozofskog fakulteta Sveučilišta u Zagrebu, 1996., str. 191-201, na str. 194.

In the next and all other references to this particular work one should write as follows:

<sup>7</sup> Iveljić, *Kultura nadzora u Banskoj Hrvatskoj 1860-ih godina*, str. 197.

#### 1.3. Articles in journals

Name and surname of the author, article title, journal title (in italics), year of publication, volume/number, place and date of publication, pages where the article can be found, number of the page on which the cited information or a quote can be found.

Example:

<sup>8</sup> Mirjana Gross, *O historiografiji posljednjih tri deset godina*, *Časopis za suvremenu povijest* 38/2, Zagreb, 2006., str. 583-609, na str. 587.

In the next and all other references to this particular article one should write as follows:

<sup>9</sup> Gross, O historiografiji posljednjih trideset godina, str. 603.

#### 1.4. Newspapers

<sup>10</sup> Kalman Mesarić, Zagorkin jubilej, *Riječ* 27, br. 21, Zagreb, 1931., str. 12-13, na str. 12.

In the next and all other references to this particular article one should write the following:

<sup>11</sup> Mesarić, Zagorkin jubilej, str. 13.

#### 1.5. Sources in an electronic format (articles)

<sup>12</sup> Agneza Szabo, Uzroci i posljedice političkih demonstracija u Hrvatskoj 1903. godine, *Časopis za suvremenu povijest* 37/3, Zagreb, 2005., str. 597-608, na str. 601, [http://hrcak.srce.hr/index.php?show=clanak&id\\_clanak\\_jezik=12722](http://hrcak.srce.hr/index.php?show=clanak&id_clanak_jezik=12722).

## 2. References

The references are listed at the end of the article only in special cases, e.g. when the title is too long to fit into a footnote. In that case, they are listed in alphabetical order and should include all the bibliography and sources used.

#### 2.1. Books

Šidak, Jaroslav. 1981. *Kroz pet stoljeća hrvatske povijesti*, Zagreb: Školska knjiga.

#### 2.2. Papers in proceedings and chapters in books

Iveljić, Iskra. 1996. Kultura nadzora u Banskoj Hrvatskoj 1860-ih godina, u: Mira Kolar-Dimitrijević (ur.), *Spomenica Ljube Bobana 1933.-1994.*, Zagreb: Zavod za hrvatsku povijest Filozofskog fakulteta Sveučilišta u Zagrebu, 191-201.

#### 2.3. Articles in journals

Gross, Mirjana. 2006. O historiografiji posljednjih trideset godina, *Časopis za suvremenu povijest* 38/2, Zagreb, 583-609.

#### 2.4. Newspapers

Mesarić, Kalman. 1931. Zagorkin jubilej, *Riječ* 27, br. 21, Zagreb, 12-13.

#### 2.5. Sources in an electronic format (articles)

Szabo, Agneza. 2005. Uzroci i posljedice političkih demonstracija u Hrvatskoj 1903. godine, *Časopis za suvremenu povijest* 37/3, Zagreb, 597-608, [http://hrcak.srce.hr/index.php?show=clanak&id\\_clanak\\_jezik=12722](http://hrcak.srce.hr/index.php?show=clanak&id_clanak_jezik=12722).

Papers are subject to peer review according to the categorisation of corresponding scientific fields. For instance, for the humanities, the categorisation is as follows:

1. Original scientific paper
2. Preliminary communication
3. Review article
4. Professional paper
5. Conference paper
6. Other (book reviews, notes)

**The submission deadline for the current year is 30 June.**