

GUIDELINES FOR AUTHORS

Authors should send their articles to the e-mail address of the Editorial Board sec@ffzg.hr no later than March 1 for the volume due to be published in the current year. Authors should also fill and sign the author form, and send it to the same address. Please attach to every submission a statement confirming that the article is original, and that it is not currently being considered for publication by any other journal. In submitting an article, authors comply with the regulations of the editorial procedure followed by this journal.

The word count for articles should not exceed 7,500 words.

The word count for book reviews should not exceed 1,000 words.

ARRANGEMENT OF STRUCTURAL ELEMENTS IN THE ARTICLE:

1. Manuscript title
2. Author's first and family name, academic affiliation, address of the institution, author's e-mail address
3. Abstract in Croatian and in English (up to 100 words)
4. Keywords in Croatian and in English (up to 7 words)
5. Texts should be written without tab stops. Local names, emphasized phrases etc. should be written in italics.

QUOTATIONS should be placed inside quotation marks; lengthy quotations (more than 30 words) should be formatted as separate paragraphs with left indentation (1,25 pt), inside quotation marks.

FOOTNOTES should immediately follow the portion of the main text the note is in reference to, and should be used only for explanations. Arabic numerals should be used for footnotes.

REFERENCES should be incorporated into the main text (not as footnotes) and in an abbreviated form: (Canestrini 2003); (Breivik 2005:25–26); (Brown 2006a, 2006b); (Elsner 1994:11; Preston 1992).

ILLUSTRATIONS and TABLES should not be incorporated into the text, but should be submitted as separate files. Please ensure that you clearly indicate their position inside the text, for example: (figure 1) or (table 2). All illustrations and tables should be numbered consecutively and should have descriptive captions at the appropriate place inside the main text, for example:

Figure 1: The title of the illustration or table (author or source, date of production).

The final position of graphics in the printed text depends on the page layout of the volume.

Illustrations should satisfy the requirements of the printed volume: dimensions should preferably correspond to those planned for the printed article.

The resolution of photographs should be at least 300 dpi. Sketches should have a resolution of least 600 dpi. Illustrations are published as black and white prints. The number of illustrations inside each text is limited to 10.

6. The list of references and sources should be arranged alphabetically (works of the same author should be placed in chronological order) and with complete data, according to the following rules:

Books by one or more authors:

URRY, John. 1995. *Consuming Places*. London: Routledge.

MARTÍN, Diaz Emma, Melis MAYNAR i Sanz CASAS. 2000. *Mercados de Trabajo e Inmigración Extracomunitaria en la Agricultura Mediterránea*. Sevilla: Junta de Andalucía.

Edited volumes:

COLEMAN, Simon and John EADE, eds. 2004. *Reframing Pilgrimage. Cultures in Motion*. London – New York: Routledge.

Chapter of a book:

ECO, Umberto. 1984. "The frames of comic 'freedom'". In *Carnival!*, ed. Thomas Albert Sebeok. Berlin – New York – Amsterdam: Mouton Publishers, 1–9.

Article in a print journal:

JARVENPA, Robert. 2003. "Collective Witnessing: Performance, Drama, and Circulation of Valuables in the Rural Auction and Antiques Trade". *Journal of Contemporary Ethnography*, vol. 32/5:555–591.

Article in an electronic journal:

WOODWARD, Sophie. 2002. "Making Fashion Material". *Journal of Material Culture*, vol. 7/3:345–353. <http://mcu.sagepub.com/cgi/content/abstract/7/3/345> (accessed 28 November 2007).

Article in a newspaper:

GRŽINIĆ, Marina. 2004. "Rod i tehnologija. Razgovor s Dianom McCarty". *Zarez*, 7 October, br. 139:27.

Internet article with no author:

*** "Mitovi i legende o Europskoj uniji". 2011. http://www.mvep.hr/files/file/publikacije/Mitovi_legende_2012.pdf (accessed 3 May 2014).

For other instructions follow the guidelines of The Chicago Manual of Style (author-date style, reference list entry).

Before acceptance for publication, submissions are reviewed initially by the editors and then undergo a double-blind reviewing procedure. An author whose article is rated positively is required to take into account the comments and suggestions of the reviewers and, if necessary, additionally work on the text or, alternatively, send a written justification for not making the suggested changes. Submissions sent for publication are not returned.