

# INSTRUCTIONS TO AUTHORS

**COLLEGIUM ANTROPOLOGICUM** will publish original scientific papers, notes, preliminary communications, reviews and conference papers written in English. In the Appendix the Journal will publish book reviews, obituaries, society news etc.

Original scientific papers report hitherto unpublished results of original research. The acceptance of the paper obliges the author not to publish the same material elsewhere without the permission of the Editorial Board.

Notes (short communications) include reports on shorter but completed research.

Preliminary communications include preliminary results of greater importance requiring rapid publication.

Reviews have to be original, concise, and critical surveys of a current research area in which the author himself is active. In the review the role of the author's contribution in this field in relation to other published reports, as well as his original views should be given.

Conference papers, previously reported at a congress, symposium, or summer school, etc., should be submitted by the Organizing Committee in the form of a complete manuscript of the Proceedings.

The papers should be as brief as clarity permits. In the introduction only the necessary minimum of previous work directly related to the discussed topic should be described. The aim of the research should also be stated in the introduction.

*Original scientific papers, notes and reviews are sent to two, and preliminary communications to one reviewer. The reviewers are chosen among scientists active in the specific field covered by the paper. Only favourably rated papers are accepted for publication.*

## THE FORM OF THE MANUSCRIPT

The speed of publication depends on how closely the manuscript conforms to the rules listed below. Manuscript departing substantially from these rules will be returned to the authors for retyping.

1. The manuscript has to be submitted in triplicate, typed with double spacing on one side of format A4 (210 × 297 mm) sheets with 3 cm margins minimum one each side. The pages and appendices must be numbered.

2. The manuscript must contain, each on one side of format A4 (210 × 297 mm) an abstract, literature references, captions for figures (if any) and the full correspondence address of the author.

3. The title page has to comprise the author(s), the author's address, and a suggested running head of a maximum of forty characters including spaces.

4. The abstract should be written in impersonal form and must not exceed 150 words. In the abstract the subject of the paper, important results and conclusion must be given.

5. The Systeme Internationale (SI) will be used for all units.

6. Figures and tables should be given separately and their approximate position in the text should be indicated. They should be completely intelligible without reference to the text.

7. The format of the tables and figures should not exceed A4. Only exceptionally the format A3 will be accepted.

8. Illustrations must be of a quality suitable for reproduction (e.g. black Indian ink on white tracing paper, good quality photographs, etc.). Duplicates may be rough copies.

9. Authors using a personal computer in preparing the manuscript are requested to send a diskette, with program used indicated. Microsoft Word 6.0 and more recent versions are preferred.

10. References should be numbered in the order they are cited in the text. They should be cited as follows: author's names, comma, abbreviations of the journals, volume number, year of issue in parentheses, first page. For example:

ROTHHAMMER, F., J. V. NEEL, V. F. DA ROCHA, G. Y. SUNDLING, *Am. J. Hum. Genet.*, 25 (1973) 152.

Books and chapters in books should be cited as follows:

MAYR, E.: *Animal species and evolution*. (Harvard University Press, Cambridge, 1963).

WATTS, D. P., A. E. PUSEY: *Behavior of juvenile and adolescent great apes*. In: PEREIRA, M. E., L. A. FAIRBANKS (Eds.): *Juvenile primates*. (Oxford University Press, Oxford, 1993).

11. In the list of references all authors should be quoted; et al. can be used in the text only.

12. Reprints. Authors of original scientific papers, notes, preliminary communications and reviews will receive one sample of »Collegium Antropologicum« free of charge and 30 reprints at the price of 100 USD.

13. Size of the contribution. Authors are required to concisely expose the results of their research. Contributions exceeding 8 pages – as printed in »Collegium Antropologicum« – will be extra charged.

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