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scientific and technical papers, review articles, reviews and communication reports, views, comments and notes, professional information, educational material, bibliographical and lexicographical articles, historical surveys, official information, miscellaneous news and information, readers' correspondence, and commercial publicity

in the fields of

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General data

Classification of papers. The author can themselves suggest the category for the contribution (original scientific, technical, review, communication, conference paper, topical report, contribution for a particular column, etc.), but the final decision will be made by the **Editors** at the recommendation of the reviewers. The scientific and professional papers are reviewed by at least two reviewers.

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- preliminary communication
- author's review
- review
- conference paper
- professional paper

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Author's reviews contain authentic, summarized and critical presentation of an area or its part, with active participation of the authors themselves. They re-discuss the already published papers, bringing new authentic analyses of the scientific results or hypotheses for further research. They may contain as yet unpublished scientific results, but they are not the crucial part of the paper.

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Manuscript preparation

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Manuscript format. The paper should be sent to the *Editors* in electronic form (MS Word) with all the contributions (e-mail: polimeri@fsb. hr).

Length. The papers are to be written in a concise and clear style. Short contributions to any of the regular columns should not exceed 5 pages, scientific research and technical papers 15 pages, and review papers 20 pages, including all enclosures. Should the author wish to submit a longer paper than the mentioned ones, the author shall provide the financial means for the printing of exceeding length. The author shall be informed about the necessary means prior to printing of the paper.

Style. The paper is to be written in the third person (impersonal style). The title should be as short as possible and informative, in principle containing key words. Papers reporting experimental work usually have the following structure: introduction, general part (theoretical background), experimental part (methods, instruments, samples), measurement results, discussion, and conclusion. The results are best displayed in the form of diagrams and tables. Wherever possible, mathematical and chemical symbols, equations and formulae should be used. Abbreviations and symbols shall be explained when used for the first time in a text.

References. References should be listed in the order of their appearance in the text. In the text itself, they should be marked by Arabic numerals written as **superscripts**. Should there be more than one reference to the same document, it shall always be marked by the number of the first occurrence. When referring to a certain part of a document, the page number can be indicated as well. The names of the authors are written in the following way: surname followed by the initial of the first name. When there are two or three authors, they are listed as they are indicated on the publication (except if a name is graphically highlighted and therefore listed as the first author). If there are more than three authors, only the name of the first author is written followed by the abbreviation **et al.**. If the document has no author (anonymous publication) the first element is the title of the document.

- Rogić, A., Čatić, I.: *Injekcijsko prešanje polimera*, Društvo plastičara i gumaraca, Zagreb, 1996.
- 2. Byars, L. et al.: *Strategic management*, Irwin, Chicago, 1996., 237-240.
- 3. Indof, J.: *Konstruiranje i sastav polimernih kompozita*, Polimeri, 22(2001)2, 62-66.
- Pepelnjak, T., Kuzman, K.: Technological Windows for Tailored Blank Forming with Conventional Holding of the Blank, Conference Proceedings, ICIT 2003, TECOS, Bled, 8. - 12. 4. 2003., 161-164.
- 5. *Stress crack prevention in PET carbonated soft drink bottles*, International Society of Beverage Technologists, July 2000, www. bevtech.org/stress_crackpaper.htm, 21. 1. 2002.

Tables and figures (illustrations) shall be understandable even without reading the text. **Figure captions and table titles in all classified contributions shall be given in Croatian and in English** (e.g. SLIKA 1 - Brzina apsorpcije kisika / FIGURE 1 - Rate of oxygen absorption). The final version of the paper shall contain the following: paper with figures included, paper without figures (text should contain figure references and captions – e.g. FIGURE 1. Rate of oxygen absorption – fig1.jpg) and figures in the original format (.xls or .cdr or .tif or .jpg in resolution minium 300 dpi) for film printing. If figures do not exist in electronic form, they should be drawn in Indian ink, or high-quality photos should be enclosed.

Abstract, (in Croatian and in English) shall be written with great care to provide within a maximum of 200 words (16 printed lines) the essence of the paper, and not only subtitles or conclusions. The abstract shall contain the basic assumptions of the paper, information about the methods used in the work and the main results. It shall be written in a single paragraph.

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