

Publication ethics and publication malpractice statement

Annales Instituti Archaeologici

Editorial Board of the journal *Annales Instituti Archaeologici* complies with and adheres to high ethical and scientific standards in publishing. The editor and the Editorial Board are obliged to maintain the integrity and confidentiality of the author's work during the evaluation of the paper intended for publication. The Editor-in-chief is responsible for the work of the Editorial Board and maintaining the dynamics of the proper and timely execution of the review process. When selecting reviewers, the Editorial Board takes care to avoid conflict of interest but also expects the reviewers to warn against such situations. The review process involves two or more reviews of the same paper. The reviews are double-blind peer-review.

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Authors are responsible for authorship and originality of their manuscripts. If they use someone else's knowledge or their previously published knowledge, this should be properly referred to and cited. Authors are required to obtain permission to print images, documents and other materials from appropriate copyright holders. In the paper they must also indicate the organizations, scientific projects and institutions that have supported the research. During the review process, the authors may, with a justification, request the exclusion of individual reviewer(s) if they believe that the person(s) is in conflict of interest. Submitting the same manuscript to multiple publishers at the same time constitutes unethical publishing behaviour and is unacceptable. Fraudulent or knowingly inaccurate statements constitute unethical conduct and are unacceptable.

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An editor may reject a paper without external review if he/she considers the topic of the proposed paper to be out of scope of the journal, if the paper of a similar topic has already been accepted for publication, if the article is of poor quality or if it is incomplete. The editor may consult with Editorial Board and Editorial Council members in relation to the selection of reviewers for each paper. The editor and the Editorial Board guarantee the confidentiality of the identity of the reviewers after the review process has been completed.

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