PUBLICATION ETHICS

EuJAP subscribes to the publication principles and ethical guidelines of the Committee on Publication Ethics (COPE).

The core structure of EuJAP is composed of an Editor-in-Chief, Editorial Board and Advisory Board.

In EuJAP, the EDITOR-IN-CHIEF is appointed by the Dean of the Faculty of Humanities and Social Sciences in Rijeka (University of Rijeka) based on a proposal by the faculty members of the Philosophy Department.

The Editor-in-Chief (EiC) is fully responsible for all the content published in the journal. The EiC is free to appoint additional assistant editors, associate editors, managing editors, and administrative assistants to help them run the journal in its multifarious activities. In addition, the EiC nominates members of the editorial and advisory board from a pool of established and recognized experts to help them actively shape the journal's publication policy, represent the scope of the journal, and guarantee and maintain the quality of its publications.

In what follows, we describe the roles and responsibilities of editors, editorial and advisory boards, reviewers, and authors in the context of the European Journal of Analytic Philosophy.

EDITOR'S RESPONSIBILITIES INCLUDE THE FOLLOWING:

- Acknowledging and confirming the receipt of submitted manuscripts
- Taking measures to ensure the efficiency and timeliness of the review process
- Ensuring a fair, unbiased review process including the guarantee of confidentiality to authors, reviewers, and to any other person in the publishing process, as appropriate
- Exempting himself/herself from processing manuscripts they themselves might be in conflict of interest with, either with regards to the authors or the institutions affiliated with the manuscripts
- Abstaining from disclosing information about the content and the authors of manuscripts to third parties that are not involved in the publishing process
- Making the final decision on whether to publish or reject submitted manuscripts based on the contribution to the paper in terms of their originality, relevance, clarity, language, outreach or some other factors they deem as relevant and which are aligned with good academic practice
- Promoting objectivity and academic integrity in the publishing process
- Making necessary clarifications, corrections, withdrawals of articles and issuing apologies should such situations arise

- Informing the participants in the review process of the ethical guidelines and takes steps to ensure that they are followed

EDITORIAL BOARD

Their responsibilities include the following:

- Acting as ambassadors of the journal by promoting and supporting its activity
- Engaging in the review process if necessary
- Encouraging other prominent authors to send their work
- Help the editor adjudicate difficult cases, such as allegations of plagiarism and disagreement between reviewers about the quality of a manuscript
- Actively shaping editorial policies and generally helping editors to implement these policies

ADVISORY BOARD

Their role is to:

- Represent the topics covered by the journal
- Serve as reviewers and/or helping to find external reviewers
- Remain at disposal to provide advice to the editor in their areas of expertise

REVIEWERS

Their responsibilities include the following:

- Completing the review process in timely and efficient manner by respecting a one-month review deadline, unless otherwise specified
- Assisting editors in selecting articles for publishing and productively contributing to editor's decisions in the publishing process
- Assisting authors in providing suggestions for improving their work
- Notifying the editor about any changes or issues in the review process including the inability to meet the deadlines previously established with the editor
- Accepting to review only those manuscripts they are qualified to review
- Treating manuscripts as confidential documents
- Not disclosing information contained in manuscripts to third parties outside the publishing process
- Recognizing and warning the editor of any suspicion of plagiarism
- Informing the editor about overlaps between the manuscript they are reviewing with other manuscripts or already published papers
- Using information, findings, ideas from the manuscripts in their own work only with the explicit, written approval of the author
- Declining the review of manuscripts with which they might be in conflict of interest
- Nurturing and promoting objectivity and academic integrity in the review process

AUTHORS

Their responsibilities include the following:

- Resisting submission of the same manuscript to more than one journal simultaneously since it is seen as a serious breach of academic ethics and could result in blacklisting
- Ensuring originality and integrity in their work

- Submitting work that is devoid of plagiarism (i.e. work that does not claim other people's work as their own in form of submitting papers of other authors, taking parts of text or ideas of other authors without proper citation, self-plagiarism etc.)
- Using proper rules of citing sources and references
- Notifying the editor if they notice a significant oversight in the work they have already submitted, or the work that has already been accepted, and work together with the editor to rectify the issue
- Indicating possible conflicts of interests regarding their connection to the institution, the journal, members of the editorial board, or any other factor that might compromise the objectivity of the publishing process
- Reserving authorship and co-authorship status only to those who have significantly contributed to the manuscript in the form of its content, structure and ideas presented
- Accepting the terms of open access publishing in accordance with the Attribution-ShareAlike 4.0 International (CC BY-SA 4.0). Authors retain the copyright over their own work.