

## INSTRUCTIONS TO AUTHORS

Acta Medica Croatica publishes editorials, original research articles, guidelines, reviews, clinical observations, case reports, letters to the Editor, and book reviews, written in Croatian or English language. Besides regular issues, the journal publishes topical issues and supplements (related to congresses and symposia). Journal supplements are edited by guest editors, in line with the journal Instructions to Authors. Instructions to Authors are consistent with general requirements for manuscripts, agreed upon by the International Committee of Medical Journal Editors, available at [www.icmje.org](http://www.icmje.org).

### Manuscript submission

The manuscript and cover letter should be submitted in e-form, exclusively by e-mail, to the following e-address: [actamedicacroatica@amzh.hr](mailto:actamedicacroatica@amzh.hr). Attachments should be identified by first author's name and description (e.g., Horvat-letter; Horvat-manuscript; Horvat-figures; Horvat-tables). Manuscripts that do not meet technical requirements will be returned to the author without considering its contents.

### Cover letter

Cover letter should contain title of the manuscript, list and signed statement of all authors that the manuscript has not been published or submitted for publishing elsewhere, a statement that they have read the manuscript and approved its contents, and a statement that there is no conflict of interest. Data on the corresponding author should be provided including first and last name, degree, affiliation name and postal address, and e-address.

### Preparation of manuscript

Manuscripts and all attachments are submitted in Croatian or English language in e-form (Word for Windows), font Times New Roman, font size 11, not more than 15 pages, 1.5 line spacing, with 2.5 cm left, right, top and bottom margins. The number of figures and/or tables is limited to 10 and the list of references to 50. The manuscript should be divided into the following sections: title page, summary in Croatian and English language, organizational sections depending on the type of manuscript, attachments (figures and tables), and list of references. If the paper is written in Croatian language, the extended structured summary (containing title of manuscript, author names, affiliation name and address, objective, methods, results, discussion and conclusion) of not more than 600 words should be written in English language, and *vice versa*. Title page: full title of the manuscript, first and last names of all authors (no degrees), names of all authors' affiliations, and up to 6 key words for fast identification and classification of the paper. Original research articles: introduction, aim, methods, results, discussion, conclusion and references. The introduction section briefly presents the problem of the study; the aim section gives short description of the study purpose. Methods should be so presented to enable reproducibility of the research described; widely known methods are not described but referred to by respective reference number. Generic names of drugs should be used (trade names can be written in parentheses with first letter capitalized). Results should be presented clearly and logically, and their significance demonstrated by appropriate statistical methods. In discussion section, the results obtained are presented and compared with current state-of-the-art in the field. Conclusions should be so structured to correspond to the study objective set above. The list of references should begin on a separate page and numbered in the order of their first citation in the text. References are cited according to the Vancouver style, with journal abbreviations as stated in Index Medicus. The list of tables with their numbers, titles and possible legend below tables, and the list of figures with their numbers, captions and possible legend below figures should be written on a separate page. Tables should be numbered consecutively and entitled;

figures are written each on a separate page and in PDF format. Figures should be numbered consecutively and marked with the first author's name; figures are presented in JPEG or TIF format, resolution no less than 300 dpi.

### References – examples

*Journal article* (list all authors if there are 5 or less; list the first 3 authors and add et al. if there are 6 or more authors): Smerdelj M, Pećina M, Hašpl M. Surgical treatment of infected knee contracture after war injury. *Acta Med Croatica*. 2000;53:151-5.

### *Journal supplement*

Djelmiš J, Ivanišević M, Mrzljak A. Sadržaj lipida u placenti trudnica oboljelih od dijabetesa. *Acta Med Croatica*. 2001;55 (Suppl 1):47-9. (in Croatian)

### *Books and monographs*

Guluyer AY, editor. *Health Indicators. An International Study for the European Science Foundation*. Oxford: M. Robertson, 1983.

### *Chapter in a book*

Weinstein I, Swartz MN. Pathogenic properties of invading microorganisms. In: Sodeman WA, editor. *Pathologic Physiology: Mechanism of Disease*. Philadelphia: WB Saunders, 1974;457-72.

### *Doctoral dissertation or MS thesis*

Cigula M. Aktivnosti nekih enzima u humanom serumu kao pokazatelji apsorpcije žive. Doctoral dissertation. Zagreb: School of Medicine, 1987; p. 127. (in Croatian)

### *Conference paper*

Christensen S, Oppacher F. An analysis of Koza's computational effort statistic for genetic programming. In: Foster JA, Lutton E, Miller J, Ryan C, Tettamanzi AG, editors. *Genetic Programming. EuroGP 2002: Proceedings of the 5<sup>th</sup> European Conference on Genetic Programming; 2002 Apr 3-5; Kinsdale, Ireland*. Berlin: Springer, 2002;182-91.

### *Article in online journal*

Terauchi Y, Takamoto I, Kubota N. Glucokinase and IRS-2 are required for compensatory beta cell hyperplasia in response to high-fat diet-induced insulin resistance. *J Clin Invest [Internet]*. 2007;117. [cited 2007 Aug 12]. Available from: <http://www.jci.org/cgi/content/full/117/1/246>

### *Web site*

Cancer-Pain.org [Internet]. New York: Association of Cancer Online Resources, Inc. c2000-01 [cited 2002 Jul 9]. Available from: <http://www.cancer-pain.org/>

### *Database on the Internet*

Who's Certified [Internet]. Evanston, IL: The American Board of Medical Specialists. c2000 [cited 2001 Mar 8]. Available from: <http://www.abms.org/newsearch.asp>

### *Software*

Epi Info [computer program]. Version 6. Atlanta, GA: Center for Disease Control and Prevention, 1994.

### General notes

Authors can suggest up to 4 reviewers with expert knowledge in the field of manuscript, however, final decision on the reviewers is on the Editorial Board. Each manuscript should undergo at least double anonymous peer reviewing. If reviewers suggest modifications or amendments to the manuscript, unsigned copy of the review is sent to the corresponding author for final decision on the manuscript revision. Corresponding author will receive page-proof version for approval. Editorial Board is not obliged to publish papers in the order of their receipt. If printing of a paper requires higher than usual expenses, Editorial Board can ask the authors to participate in the cost. The contents of Acta Medica Croatica can be reproduced with a note "taken from Acta Medica Croatica".