

# INSTRUCTIONS FOR AUTHORS

AMHA – *Acta Medico-Historica Adriatica* is a journal that deals with a wide range of medicohistorical topics. The aim of the Editorial Board is to publish articles related to the history of medicine and other related scientific disciplines, as well as of the cultural heritage of the Adriatic and Central Europe in its broadest sense. AMHA is published twice a year.

## TYPES OF ARTICLES AND A WAY OF ASSESSING ARTICLES

AMHA publishes reviewed articles as well as articles that are not subject to the reviewing procedure. The reviewed articles are accepted to be published after having received two anonymous positive reviews (exceptionally three). The decision on the publication of articles in the AMHA is made by the Editorial Board.

Manuscripts which are positively evaluated can be classified according to the following categorization:

- Original Scientific Articles
- Preliminary Communications
- Review Articles
- Professional Articles

AMHA also publishes book reviews (extending to publication not older than three years), reports and announcements of upcoming medicohistorical events (public lectures, book promotions, scientific conferences, etc.).

Authors give the journal the right for the first publication of the article both in its printed and electronic format.

Works published in the AMHA authors can also publish in other publications with citing the data about the articles' first publication.

## LAYOUT AND MANUSCRIPTS

Preferable document size is up to 20 pages (including notes, references, tables, graphs, keywords and summary between 1 200 and 1 400 characters with spaces), while reviews and overviews should consist of 4-8 pages. The text should be written in 12-point Times New Roman font type, 1,5 spacing, and tables and graphs should be included within the text. Pages are numbered in the lower right corner of each page (including pages with bibliography). Notes (footnotes) should be inserted at the bottom of the page, where the numerical code of the footnotes is.

Graphs, tables, and images are generally included within the text at the point where they need to be displayed. Graphs, tables, and images should be enlarged to the whole page and possess adequate resolution (preferably 300dpi). They should be properly numbered and titled. If the figures, tables, etc. are reproduced from another source, the original source must be properly cited. Due to monochrome printing, all figures, graphs, etc. should be monochrome or grayscale, have a white background and be made in applications, such as MS Office. Letters used in figures should be Arial font.

The accustomed foreign expressions, including the names of documents and institutions in a foreign language should be written in italics – for example, *de facto*. All of highlighting in the text is done in bold. Underlined characters are not used in the text.

Dates are listed as follows: 01 July 2014. Numbers at the beginning of sentences and approximate numbers are written in words – hundreds, thousands, millions, etc. Decimal is separated exclusively by commas (e.g. 621,57), and thousands with single space (1 532 or 10 589 163). Statistical expressions are written in the whole decimal numbers (e.g. p <0,05).

All abbreviations should be expanded at first mention in the text, and introduced by placing it in parentheses after the term. It is necessary to respect standard abbreviations and the rules of shortening.

Quotation taken directly from another author's text is placed in quotation marks, and if one part of a quoted text is omitted, it is marked [...].

## CITATION METHOD AND WRITING LITERATURE SOURCES

The editorial board recommends using footnotes as a method of citation. When a work is cited for the first time (regardless of the language in which the work has been published), it should look as following:

[for book] Porter, Roy (1997). *The Greatest Benefit to Mankind*, New York/London; W.W.Norton & Company, 65.

[for proceedings] Svoljšak, Petra ed., (2017), *Istra u Velikom ratu: glad, bolesti, smrt/L'Istria nella Grande guerra: fame, malattie, morte/Istra v Veliki vojni: glad, bolezni, smrt*, Koper Capodistria: Histria Editiones.

[for journal article] Grmek, Mirko D. (1998), Archeology of a disease: AIDS before AIDS, *Periodicum biologorum*, 100 (4), 419.

[for proceedings article or book] Cigui, Rino (2017), Malaria e profilassi in Istria negli anni della Grande guerra, in: Svoljšak, Petra ed., *Istra u Velikom ratu: glad, bolesti, smrt/L'Istria nella Grande guerra: fame, malattie, morte/Istra v Veliki vojni: glad, bolezni, smrt*: Koper Capodistria: Histria Editiones. 2017, 143–69.

[for electronic works of reference] Murphy, Dominic (2015), Concepts of Disease and Health, in: Zalta, Edward N., *The Stanford Encyclopedia of Philosophy*, <https://plato.stanford.edu/entries/health-disease/> (accessed: 16 June 2017).

[for institutional publications] *Statistical Yearbook 1999* The Croatian Bureau of Statistics (1999), Zagreb: The Croatian Bureau of Statistics.

[for laws and regulations] Environmental Protection Act (2007). *Official Gazette*, 110/2007.

In the second and further citations, notes should contain only the initial of author's first name and surname, year of publication in parentheses and a page number:

- Porter, R. (1997), 113.

- Grmek, M. D. (1998), 422.

When work is cited consecutively, the note should contain only the abbreviation *Ibid* and a page number:

- *Ibid.*, p. 150.

[for archival sources] Depending of the *availability* please use following form: name of the archival institution, shelfmark code, title (title of the fonds/collection archival unit), box number, folder number and period of creation of the material (in brackets). Example:

State Archives in Rijeka, Sign. 534-K, *Matricula Baptizatorum*, (1648-1653).

The works in the bibliography are listed alphabetically. If two or more works written by the same author and published in the same year are listed, lower-case letters (a, b, c, etc.) are added immediately after the year within parentheses (1996a).

The Editorial Board reserves the right to adjust the paper submitted according to the editorial propositions and standards of the language in which the paper is written.

There are no fees regarding article submission and article processing. *AMHA* publishes articles, which have not been previously published and are not submitted to consideration in any other journal at the moment of submission to *AMHA*.

Authors are encouraged to send their unique ORCID identifier during the submission process as a part of the comments for the Editor.

## MANUSCRIPT SUBMISSION

*AMHA* has an online system for submitting manuscripts. To submit your manuscript, please visit website of the journal: <http://www.amha-journal.com>.

For any additional question, please feel free to contact Editorial Board: [amha@uniri.hr](mailto:amha@uniri.hr)

## OPEN ACCESS POLICY

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