**Manuscript title (for letter to editor or reviewers see p. 5)**

**Name Surname1; Name Surname** 2; ...

1 Address (institution(s), postal address), ORCID

2 Address (institution(s), postal address), ORCID

*Notes:*

*If your researching is NOT performed with official engagement at any institution (e.g., retired person), please indicate your private address.*

*Your educational, researching or scientific position/status indicate in the author(s) contribution AT THE END of manuscript. You are OBLIGATE to propose UDC in the header on to page 1 (here).*

**Abstract**

 Abstract cannot exceed 250 words, and manuscript 25 pages if previously Editor-in-Chief did not approve it. All author and editorial obligations/rights are given/confirmed during submission via Open Journal System. Please, keep into mind that abstract needs to be short and informative. That “informative” means (in 250 words or approx. 10 sentences) that authors need to give clear statements about researching area, explored surface or subsurface volume(s) in such area, data sources, quantities and analytical methods, and results (what they reached and what it means for readers).

**Keywords:** up to 5 terms (separated with “;”)

**1. Introduction (here is example title of 1st level, paragraph with citation of figures and references, general rules and single figure with caption)**

 In the ... area, (**Figure 1**), geological investigations were carried out... Upper Cretaceous limestones and dolomites from A and B Formations were investigated (**Salem et al., 1991; Troger and Rohlich, 1991**). **Tables and figures** should be included in DOC file as text (tables) and imported (figures) bitmaps (.jpg, .tiff ...).

 The position of figure or table in the text can be changed later by editors or reviewers. Using for figures and tables Arabic numerals. Avoid numbering individual figures as **Figure 11a** and **Figure 11b** (instead of **Figure 11** and **Figure 12**). Figures and photos prepared for paper can be black-white or colour. Be sure to import in DOC clear, high-resolution figures and photos (150 or 300 dpi), because they could be reduced in size during formatting. Figures and tables are named in the following style:

**Figure 1:** Here comes the caption if only 1 sentence is used (one sentence may not end with a period)

**Figure 2:** This is caption of Figure 2. Note difference if 2 or more sentences are used.

 **Note:** one blank row is always necessary between any header and body text. Each new paragraph has indentation with value 0.63 cm (like in template).

 **Note:** all maps, of any kind, need to have accompanied (a) graphical scale, (b) geographical coordinates via latitude and longitude, (c) compass rose. Always use 1 blank row between previous paragraph and figure/table/equation top as well as equation bottom or figure/table caption.

 **Note:** DO NOT forget to propose UDC (one or more) for your manuscript, filling special header part on the page 1.

 **Note:** each manuscript would, as minimum, needs to have to following chapter/titles of 1st rank (Introduction, Methods, Results, Discussion, Conclusions, References).

 **Note:** TABLES have to be presented using Word table tool, not as bitmaps.



**Figure 1 (always use 300 dpi raster/bitmap)**: A scheme showing the mechanism of water-driven weathering of Raša coal in a karstic environment, and a concomitant enrichment of water with selenium derived from SHOS Raša coal. (from **Medunić et al., 2020)**

**2. Methods (example of chapter title)**

 **Note:** There always needs to be at least two sentences between any header of different ranks.

**2.1. Methods for lithofacies and diagenetic analysis (example of title of 2nd level)**

*2.1.1. Level 3 title with example equation*

 Here is described calculation given in **Equations 4** and **5** as follows:

 (4)

Where are:

*F* – breaking load (N),

*A* – surface of the samples (mm2),

*σ* - uniaxial compressive strength (MPa).

 (5)

Where are:

*KLA* - the coefficient of Los Angeles (%),

*mo* – weight of samples before testing (g),

*m1* - weight of samples which remained on a 2 mm sieve after the testing and sieving (g).

**3. Results**

**4. Discussion**

**5. Conclusions**

**6. References**

 All references to publications in the text should be presented in a list of references. References, if necessary, can be divided into (1) published works, (2) unpublished reports and (3) internet sources. The manuscripts should be carefully checked to ensure that the spelling of the authors´ names and dates are exactly the same in the text as in the reference list.

 DOI can be given at the end of reference. The list of references should be arranged alphabetically based on first authors´ surname, chronologically. If same authors published with more co-author, alphabetical order is applied on second, third etc. co-author.

**Papers:**

Benavente, D., Garcia Del Cura, M.A., Bernabeu, A. and Ordonez, S. (2001): Quantification of salt weathering in porous stones using an experimental continuous partial immersion method. Engineering Geology, 59, 313-325.

Vlahović, I., Tišljar, J., Velić, I. and Matičec, D. (2005): Evolution of the Adriatic Carbonate Platform: Palaeogeography, main events and depositional dynamics. Palaeogeography, palaeoclimatology, palaeoecology. 220, 3-4, 333-360.

**Papers from “Rudarsko-geološko-naftni zbornik” journal:**

The journal must be listed in references as “Rudarsko-geološko-naftni zbornik” or “Rudarsko Geolosko Naftni Zbornik” or “RUDARSKO-GEOLOŠKO-NAFTNI ZBORNIK” or “Rudarsko-Geolosko-Naftni Zbornik “ or using abbreviation “Rud. Geol. Naft. Zb.” or “RUD-GEOL-NAFT ZB”.

Kiš, I.M. Comparison of ordinary and universal kriging interpolation techniques on a depth variable (a case of linear spatial trend), case study of the Šandrovac Field. Rud. Geol. Naft. Zb. 2016, 31, 41–58.

**Papers written in non-English language:**

Blašković, I., Tišljar, J. and Velić, J. (1981): Ritmična sedimentacija donjosarmatskih naslaga jugozapadnih obronaka Psunja (*Rhythmic sedimentation of Lower Sarmatian deposits on southwestern slopes of Psunj*). Nafta, 32, 10, 5-13. (*in Croatian – indicate if there is English abstract or not*)

**Chapters in books or proceedings with editor(s):**

Chillingar, G.V., Bissell, H.J. and Wolf, K.H. (1979): The Diagenesis of Carbonate Sediments and Epigenesis (or Catagenesis) of Limestone. In: Larsen, G. and Chillingar, G.V. (eds.): Diagenesis in Sediments and Sedimentary Rocks. – Elsevier Publ. Co., 247-422, 579 p.

**Books/thesis:**

Collinson, J.D. and Thompson, D.B. (1989): Sedimentary Structures. Unwin-Hyman, London, 207 p.

**Books/thesis written in non-English language:**

Tišljar, J. (2001): Sedimentologija karbonata i evaporita (*Sedimentology of Carbonates and Evaporates*). Hrv. geol. inst. (HGI) Zagreb, 375 p. (*in Croatian – indicate if there is English abstract or not*))

**Reports (with permission):**

ASTM C97 / C97M-09 (2009): Standard Test Methods for Absorption and Bulk Specific Gravity of Dimension Stone, ASTM International, West Conshohocken, PA, [www.astm.org](http://www.astm.org), pages…

**Internet sources:**

URL: http://www.petteri-teikari.com/pdf/Teikari\_LightPollution.pdf (accessed 1st August 2013)

**Reference list is followed by Croatian abstract, key words, author(s) contribution and acknowledgement (if necessary).**

**SAŽETAK**

**Naslov na hrvatskom jeziku**

 All accepted papers will be published in English. The author(s) has/have choice also to publish paper bilingual – in English and Croatian. However, all manuscripts exclusively in English need to have accompanied Croatian abstract, just at this place. The manuscript where at least one author come from Croatia or is Croatian native speaker have to prepare abstract/key words directly. In all other cases editors will prepare Croatian abstract/keywords.

**Ključne riječi**: do 5 pojmova

**Acknowledgment**

 Here is place if you wish to thank for any kind of help, financial, technical or other official support and similar.

**Author’s contribution**

 The author(s) are obligate to present main contribution of each listed co-authors, using 1-2 sentences per person. For example:

GOOD example:

**Name Surname (1)** (academic title, level, job expertise…)provided the micropaleontological analysis, palaeoenvironmental interpretations and presentation of the results. **Name Surname (2)** (…)provided the micropaleontological analyses of F. adriatica and C. ketini. **Name Surname (3)** (…) provided the gastropod paleoecology. **Name Surname (4)** (…) performed the field work, contributing with the geology of the Gosau deposits.

WRONG example

**Name Surname (1)** (academic title, level, job expertise…)defined idea and wrote manuscript. **Name Surname (2)** (…)edited and corrected paper. **Name Surname (3)** (…) review the content and prepare data. (all of those examples are domain of editorial, reviewers or proof-reading works or represent trivial information.)

**Letter to editor (submitted as separate DOC file)**

 Letter to editor is part of submission. The corresponding author is asked to state:

(a) Originality of work, i.e. that plagiarism is not present in any form;

(b) Propose, at least, two potential reviewers. The proposals have to include entire institutional address, academic rank, fields of expertise, link to reviewer bibliography and contact e-mail.

 **This letter is obligatory part of the initial submission. If that is missing the submission will not be considered.**

**Letter to reviewers (submitted as separated DOC file)**

 Letter to reviewers is obligatory part of any re-submission done after improving manuscript based on reviews. In such letter authors are obligate, point-by-point, reply on all reviewer’s comments and suggestions (whatever they are accepted or not). Structure of such letter needs to follow exactly the following form:

Title of manuscript: ...

Authors: ...

No. of review round: ...

|  |  |  |
| --- | --- | --- |
| Particular reviewer comment/opinion/suggestion | Author’s reply | Revised new part of the text with page and line where revision starts |
|  |  |  |
|  |  |  |

Such table needs to be prepared for each particular reviewer.

*Date and place Signature*

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**The corresponding author is obligated upload, as part of re-submission, to upload the following:**

1. Letter to reviewers (as file type “other”);

2. New version of manuscript as clean DOC (without track and changes visible), which included revisions (as file type “article”);

3. New version of manuscript as DOC that includes “track and changes” (as file type “other).