Studia ethnologica Croatica

∙ guidelines for authors ∙

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Authors should send their articles in Croatian or English to the editors' e-mail address (sec@ffzg.hr) no later than **March 1** for the volume due to be published in the current year. Authors should fill and sign the author form, and send it to the address of the Editorial Board (see below).

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The word count for articles should not exceed **7,500 words.** The word count for reviews should not exceed **1,000 words.**

Arrangement of structural elements in the article:

1. Manuscript title

2. Author's first and family name, academic affiliation, address of the institution, author's e-mail address

3. Abstract in Croatian and/or in English (up to 100 words)

4. Keywords in Croatian and in English

5. Texts should be written without tab stops. Local names, emphasized phrases etc. should be written in italics.

Quotations should be placed inside quotation marks; lengthy quotations (more than 30 words) should be formatted as separate paragraphs, inside quotation marks.

Footnotes should immediately follow the portion of the main text the note is in reference to, and should be used only for explanations. Arabic numerals should be used for footnotes.

References should be incorporated into the main text (not as footnotes) and in an abbreviated form: (Canestrini 2003); (Breivik 2005:25–26); (Brown 2006a, 2006b); (Elsner 1994:11; Preston 1992).

Illustrations and tables should not be incorporated into the text, but should be submitted as separate files. Please ensure that you clearly indicate their position inside the text, for example: (figure 1) or (table 2). All illustrations and tables should be numbered consecutively and should have descriptive captions at the appropriate place inside the main text, for example:

Figure 1: The title of the illustration or table (author or source, date of production).

The final position of graphics in the printed text depends on the page layout of the volume.

Illustrations should satisfy the requirements of the printed volume: dimensions should preferably correspond to those planned for the printed article. The resolution of photographs should be at least 300 dpi. Sketches should have a resolution of least 600 dpi. Illustrations are published as black and white prints. The number of illustrations inside each text is limited.

6. The list of references and sources should be arranged alphabetically (works of the same author should be placed in chronological order) and with complete data, according to the following rules:

Books by one or more authors:

URRY, John. 1995. *Consuming Places*. London: Routledge.

MARTíN, Diaz Emma, Melis MAYNAR and Sanz CASAS. 2000. *Mercados de Trabajo e Inmigración Extracomunitaria en la Agricultura Mediterránea.* Sevilla: Junta de Andalucía.

Edited volumes:

COLEMAN, Simon and John EADE, ed. 2004. *Reframing Pilgrimage. Cultures in Motion.* London – New York: Routledge.

Chapter of a book:

ECO, Umberto. 1984. "The frames of comic 'freedom'". In *Carnival!*, ed. Thomas Albert Sebeok. Berlin – New York – Amsterdam: Mouton Publishers, 1–9.

Article in a print journal:

JARVENPA, Robert. 2003. "Collective Witnessing: Performance, Drama, and Circulation of Valuables in the Rural Auction and Antiques Trade". Journal of Contemporary Ethnography, vol. 32/5:555–591.

Article in an electronic journal:

WOODWARD, Sophie. 2002. "Making Fashion Material". *Journal of Material Culture,* vol. 7/3:345-353. http://mcu.sagepub.com/cgi/content/abstract/7/3/345 (accessed November 28, 2007).

Article in a newspaper:

GRŽINIĆ, Marina. 2004. "Rod i tehnologija. Razgovor s Dianom McCarty". *Zarez*, October 7, vol. 139:27.

For other instructions follow the guidelines of *The Chicago Manual of Style* (author-date style, reference list entry).

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**∙ author form[[1]](#footnote-1) ∙**

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| --- | --- |
| name |  |
| manuscript title |  |

**1.** By submitting this manuscript, I confirm that the submitted manuscript is not being considered for publication elsewhere.

**2.** The submitted manuscript (underline):

a) has not been previously published

b) was published in another language

c) was partially published

If b) and/or c) is selected, please include complete bibliographical data and a clarification.

**3.** By submitting this manuscript, I certify that the research for this study has been carried out in accordance with the ethical principles of research with respect to the research participants, and that professional standards were adhered to in its presentation.

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**5.** By submitting this manuscript, I accept the terms of publication.

Submissions are considered by the Editorial Board, and are then submitted for anonymous review. The author of the manuscript should carefully examine the referee's comments and suggestions, and, if necessary, revise the text accordingly and/or express and clarify his/her disagreement with the reviewer’s comments in writing. The final decision regarding publication is made by the Editorial Board, based on the reviews and the revised version of the manuscript. The revised manuscripts are classified into four groups by the Editorial Board, based on the criteria noted below. The author agrees to accept the final decision of the Editorial Board, and the Editorial Board agrees to publish the article.

**6.** I certify thatif, after acceptance or publication of the article in *Studia ethnologica Croatica*, I choose to re-publish it elsewhere, I agree to indicate that the article has been accepted or published in *Studia ethnologica Croatica* and include all the required bibliographical data in the said publication.

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***Original scientific paper*** is a full-length article reporting the results of original research and/or developing a new theory. The former contains as yet unpublished results of original research and a full description of methodology, data and interpretation, presented in accordance with the professional and scholarly standards. The latter contains a systematic critical overview including meta-analyses, and its originality depends on its focus, scope, and argumentation in relation to current theories.

***Preliminary communication*** contains as yet unpublished preliminary results of original research in progress, or a theoretical formulation of the problem and a proposal for its solution, without the more extended theoretical development or detailed analysis characteristic of research articles.

***Review article*** presents a concise survey of the current status and trends in a scholarly area, or with regard to a theoretical issue or a research topic.

***Professional paper*** makes a valuable professional contribution to the field, which may include presenting new material (without a complete theoretical, methodological or analytical treatment), applying published research results in practice or disseminating them (for educational purposes), or presenting a concise critical review of a selected current issue. Professional papers should be written to be accessible to a broad audience and not only to specialists in the given subject.

1. This form and some other aspects of the editorial policy have been prepared in accordance with the procedures recommended in the document entitled *Standard urednickog rada* [Editorial Standards]

   (http://public.mzos.hr/Default.aspx?sec=2142). [↑](#footnote-ref-1)