Author guidelines

*Studia lexicographica* publishes original scientific papers, review papers, preliminary communications, professional papers and reviews of scientific and professional editions. Exceptionally or occasionally editorials can be published, written by journal's editors or a specifically chosen expert, as well as periodical bibliographies of the journal or other editions connected with the focus and area of work of the journal.

Papers are submitted using Online Submission: [http://studialexicographica.lzmk.hr/sl/login](http://studialexicographica.lzmk.hr/sl/login). Paper submission, processing and publishing are free of charge.

Instructions for styling the papers

Papers' length should not exceed 43,200 characters (with spaces), including literature and abstracts in Croatian and a foreign language.

The submission file is in Microsoft Word and should contain all the usual elements, from the title to an abstract in a foreign language. It should be written in Times New Roman font, single spaced in 12 point. Pages should be numbered.

Papers should contain the following elements:

- title (written in capital letters)
- name(s) of the author(s), name of the institution and an e-mail address
- abstract in Croatian, or in the primary language of the paper. The abstract should contain the goal and methodology of the research and the most important conclusions. It should also contain up to seven keywords.
- text of the paper; if the paper is structured into chapters and subchapters, we ask the authors to number the units starting with the first chapter and ending with literature (e.g. 1. Introduction, 2. Theoretical framework, 2.1. Review of previous research, /.../, 6. Literature)
- reference list (if the author is using the Chicago citation style)
- abstract in a foreign language with keywords

Citation and references

Authors can use the Oxford or Chicago citation style. The author should use only one citation style in his/her paper. The authors using the Oxford citation style, in which the reference unit should be fully stated in the footnote when first mentioned, do not need to submit a separate literature list. If the next footnote refers to the same unit, then the abbreviation ibid. should be used, followed by the corresponding page number. If a unit is mentioned repeatedly, but not successively, then it is written in an abbreviated form (last name, page number). When multiple papers by the same author are mentioned again, then one only needs to write the last name, abbreviated title and page number.
The following rules apply to the Oxford citation style:

a) author's book: Antun Barac, Mažuranić, Zagreb, Matica hrvatska, 1945, p. 100.


c) paper in a journal: Josip Vončina, »Ilirizam i Gundulićev Osman«, Umjetnost riječi, 29, 1, 1985, p. 50 (the first number after the journal’s title is the volume, and the second number is the specific issue; if a certain journal has a different way of handling the periodisation – e.g. yearbooks – then it can be pointed out when citing the reference unit).

d) books or papers with multiple authors: if a unit has two or three authors, then they are all mentioned without inversion (e.g. Stjepan Babić, Božidar Finka and Milan Moguš, Hrvatski pravopis, Zagreb, Školska knjiga, 1996). If a unit has more than three authors, then only the first and last name of the first author is mentioned, followed by the abbreviation et al.

e) doctoral dissertation in a manuscript: Ivan Botica, Krbavski knezovi u srednjem vijeku, University of Zagreb, 2011, p. 150.


Authors using the Chicago citation style, when citing a reference unit should mention in the body of the text the author's last name, publishing year and the page number where the specific quote can be found (e.g. Barac 1945, 100). If the author's last name is mentioned in the sentence, then it can be omitted. In the list of the referred literature the units are listed in alphabetical order of the (first) author's last name. If the same author has multiple papers with the same publishing year, the units should be listed alphabetically according to the papers' titles, and each unit should be assigned a letter a, b, c, etc., after the year. Those units should always be referred to including those letters in the text (e.g. Barac 1945a, 100; Barac 1945b, 101).

Rules for citing reference units in the list of literature:


b) chapter in a book or proceedings: Lauer, Reinhard. 1987. »Vjekovi Ilirije Ivana Mažuranića«. In: Poetika i ideologija, 100–101. Beograd, Prosveta. (numbers before the place of publishing refer to the first and last page of the chapter in the book or proceedings so there is no need to add the abbreviation p.)

c) paper in a journal: Vončina, Josip. 1985. »Ilirizam i Gundulićev Osman«. Umjetnost riječi, 29 (1), 49–76 (the number after the journal's title is the volume, and the number in parentheses is the specific issue. If a certain journal has a different way of handling the periodisation, then only the volume is stated followed with the page range of the work after a colon. If the journal does not number volumes but only issues, then after the journal's title the specific issue is written in parentheses, and the page range of the work is written after a colon)

d) books or papers with multiple authors: if a unit has two or three authors, then the first one is mentioned inverted, while the rest are mentioned without inversion (e.g. Babić, Stjepan, Božidar Finka and Milan Moguš. 1996. Hrvatski pravopis. Zagreb: Školska knjiga). If a unit has more than three authors, then only the last and first name of the
first author is mentioned, followed by the abbreviation et al. The same is applied when citing a unit in the body of the text (e.g. Babić, Finka and Moguš 1996, 48).


Cover Letter

The manuscript must be accompanied by a cover letter, signed by all authors, that should contain following:

- full title of the manuscript
- name, affiliation, postal address, postal code, e-mail address and telephone of the author(s)
- a statement that a manuscript has not been published or submitted for publishing elsewhere
- a statement that the author(s) agree with the journal's editorial policy

Editorial board Studia lexicographica