



REFERENCE GUIDELINES

These guidelines set out the rules for citing, paraphrasing, and providing bibliographical references in manuscripts submitted to the journal *Vrhbosnensia*.

1. General Principles

Bibliographical references shall be provided in footnotes. Footnotes shall appear at the bottom of the page and shall be numbered consecutively throughout the entire manuscript, beginning with number 1.

The first footnote referring to a work must be complete and include all essential information about the author and the work. Subsequent references shall use an abbreviated form: the author's initial or full first name, the author's surname, and a shortened title of the work. Where the same work is cited in several consecutive footnotes, the term "Ibid." shall not be used; instead, the author and the shortened title shall be repeated.

The author's first name shall be written in full, with an initial capital letter, and the surname in capital letters. The title and subtitle of a book shall be *italicized* and separated by a colon, whereas article titles shall be set in roman type and placed within quotation marks; the title of the journal or edited volume shall be *italicized*.

Information concerning the place of publication, publisher, and year of publication shall be placed in parentheses, for example: (Zagreb: Kršćanska sadašnjost, 2001.). If page references follow, a comma shall be placed after the closing parenthesis. **Page numbers shall be given without the abbreviation "p." or "pp."**

2. Quotations and Paraphrases

Short quotations shall be placed within quotation marks and incorporated into the running text. A complete sentence or several sentences may likewise be placed within quotation marks; omissions from quoted text shall be indicated by an ellipsis in square brackets, [...], while the author's interpolations and explanations shall be placed in square brackets.

A quotation comprising three or more lines shall be presented as a separate indented paragraph. In such cases, the distinction between the main text and **the block quotation shall be maintained by using an 11 pt font size for the block quotation.**

The footnote number accompanying a quotation or paraphrase shall be positioned in accordance with the orthographic and syntactic placement of the reference. As a rule, the footnote number shall be placed after the punctuation mark, after a closing parenthesis, and at

the end of a full or partial quotation, in accordance with the rules set out in the internal guidelines and the reference model.

3. Books

3.1. Book by One Author

Reference format:

Author First Name SURNAME, *Book Title: Subtitle* (Place of Publication: Publisher, Year), page number.

Example:

Božo LUJIĆ, *Božji tragovi: Biblijska mjesta i događaji* (Livno: Svjetlo riječi, 1996.), 25.¹

3.2. Book by Multiple Authors

Authors shall be listed in the order in which they appear in the publication and separated by an en dash (-), with spaces on both sides.

Example:

Angelo SCOLA - Gilfredo MARENGO - Javier Prades LÓPEZ, *Čovjek kao osoba: teološka antropologija* (Zagreb: KS, 2003.), 11.

3.3. Edited Book

Where a collection of essays or a book is edited by a person who bears editorial responsibility, the designation "(ed.)" shall be placed after the editor's first name and surname.

Example:

Nediljko A. ANČIĆ (ed.), *Na granicama Riječi: zbornik u čast dr. Drage Šimundže* (Split: Verbum, 2005.).

3.4. A Work by One Author Edited by Another Person

The author shall be named first, followed by the editor after the title.

Example:

Vjekoslav BAJSIĆ, *Granična pitanja religije i znanosti*, Stjepan Kušar (ed.), (Zagreb: KS, 2000.), 25.

¹ All text must be written in black font. The [text color](#) has been changed here solely to make the examples easier to identify.

3.5. Multi-Volume Works

For works published in several volumes, the abbreviation “vol.” and the volume number shall be used. Where the work as a whole is cited, the range of volumes shall be given.

Examples:

Aurelije AUGUSTIN, *O državi Božjoj - De civitate Dei*, vol. 2 (Zagreb: Kršćanska sadašnjost, 1996.).

J. J. STROSSMAYER, *Sve za vjeru i za domovinu*, vol. I-IV, V. Dugalić (ed.), M. Srakić, A. Landeka (ed.), Đakovo, 2015.

4. Articles and Chapters

4.1. Journal Article

Reference format:

First Name SURNAME, “Article Title,” *Journal Title* volume (year), issue number, first-last page, specific page cited.

Examples:

Ivan KARLIĆ, „Pristupi Isusu Kristu. Usmjerenja suvremene kristologije i Krist u nekršćanskim religijama“, *Crkva u svijetu* 33 (1998.), 101-121.

S. RADIĆ, Neki kontekstualno-ideološki aspekti Darwinove teorije evolucije s obzirom na njeno nastajanje i promoviranje, u: *Diacovensia* 20,1 (2012.), 75-91., here 80.

4.2. Chapter in a Book or Contribution to an Edited Volume

In the reference model established by the internal guidelines of *Vrhbosnensia*, the preposition “in” is inserted after the title of a contribution. It is followed by the details of the book or edited volume in which the contribution was published.

Examples:

Marina MILADINOV, „Uvod“, in: Anselmo CANTERBURYJSKI, *Quod vere sit Deus*, vol. 1 (Zagreb: KS, 1997.), 25.

Stipe TADIĆ, „Temeljna obilježja pokreta, zajednica i udruga“, in: VIJEĆE ZA LAIKE HRVATSKE BISKUPSKE KONFERENCIJE, *Mogućnosti organiziranog djelovanja vjernika laika u Hrvatskoj*, Đuro Hranić (ed.), (Zagreb: KS, 2002.), 719-726.

5. Documents of the Magisterium and Ecclesiastical Sources

When a document of the Magisterium is cited for the first time, its full title, type of document, date, any Croatian translation or edition, and, where appropriate, the abbreviation to be used in subsequent references shall be provided. The names of popes, councils, and institutions of the Holy See shall be written in capital letters.

Examples:

DRUGI VATIKANSKI KONCIL, *Lumen gentium: Dogmatska konstitucija o Crkvi* (21. 11. 1964.), no. 8., *Dokumenti* (Zagreb: KS, 1986.) (= LG).

IVAN PAVAO II., *Christifideles laici - Vjernici laici: Apostolska pobudnica o pozivu i poslanju laika u Crkvi i u svijetu* (30. 12. 1988.), (Zagreb: KS, 1990.) (= CL).

FRANJO, *Amoris laetitia - Radost ljubavi: Posinodalna apostolska pobudnica o ljubavi u obitelji* (Zagreb, 2016.) (= AL).

6. Lexicons, Dictionaries, Encyclopedias, and Newspapers

An article in a lexicon, dictionary, or encyclopedia shall be cited by giving the author's first name and surname, the title of the entry, the title of the reference work in italics, the volume number, place of publication, and page numbers. For an unsigned entry, the entry title and all available publication details shall be provided.

Examples:

Hans GASPER, „Geistliche Gemeinschaften und Bewegungen“, *Lexikon für Theologie und Kirche*, vol. 4 (Freiburg: VT, 1995.), 386-389.

Agamemnon, in: M. DIXON-KENNEDY (ed.), *Encyclopedia of Greco-Roman Mythology* (Oxford, 1998.), 17-19., here 18.

A newspaper article shall be cited by giving the title of the article, the title of the newspaper in italics, the publication date, and the relevant page number.

Examples:

Josip SABOL, „Karizmatski pokreti - snaga u evangelizaciji“, *Glas Koncila*, 30. 10. 2005., 11.

K. SCHLÖGEL, Im Westen viel Neues, u: *Frankfurter Allgemeine Zeitung. Feuilleton*, 22. 2. 2019., 10.

7. Electronic Sources

For electronic sources, the full URL and the date of access must always be provided. If the source identifies an author and a date of publication or creation, these details shall also be included. The titles of online documents and articles shall follow the same principles as printed sources: book titles in italics; article titles and online texts in quotation marks.

Examples:

Walter KASPER, „Informazioni, riflessioni e valutazioni del momento attuale del dialogo ecumenico“ (23. 11. 2007.), http://www.vatican.va/roman_curia/pontifical_councils/%0bchrstuni/card-kasper-docs/rc_pc_chrstuni_doc_20071123_dialogo-ecumenico_it.html (15. 1. 2008.).

I. DŽEBA, „Jesu li libertarijanizam i katoličanstvo spojivi?“, 9. listopada 2017. Dostupno na: <https://www.bitno.net/academicus/filozofija-academicus/libertarijanizam-i-katolicanstvo> (19. 6. 2019.).

8. Sources and Archival Materials

Lectures and other oral sources shall be cited by giving the lecturer's first name and surname, the title of the lecture, the name of the course or event, the institution, the place, and the date on which the lecture was delivered, followed by an indication of the type of source in square brackets.

Example:

S. VULETIĆ, „Molekularna genetika i genetski inženjering“, *Bioetika*, Sveučilište J. J. Strossmayera, Katolički bogoslovni fakultet u Đakovu, Đakovo, 5. ožujka 2012. [Predavanje]

Archival materials shall be cited according to the archival fonds and collections of the relevant archives. At the first citation, the material shall be cited in full, so that all abbreviations used subsequently in shortened form are clear.

Example:

Nadbiskupijski arhiv Đakovo (dalje: HR-NAĐ), Ordinarijat (dalje: HR-NAĐ-O), 1157/1961: Dekret Biskupskoga ordinarijata u Đakovu o osnutku Župe sv. Josipa Radnika u Osijeku V, Đakovo, 21. 6. 1961.

9. Laws and Legal Sources

Statutory provisions shall be cited in footnotes by giving the relevant article of the law, the full title of the enactment, and the details of the official gazette. The abbreviation “nr.” shall be used when citing issue numbers of the official gazette.

Example:

Art. 75. i 94. Zakona o radu (*Narodne novine* br. 93/14, 127/17, 98/19).

Can. 1086.

Cann. 1095-1096.

For legal sources of Bosnia and Herzegovina, the Federation of Bosnia and Herzegovina, Republika Srpska, or ecclesiastical legal sources, the same principle shall apply: the relevant article or canon, the full title of the enactment, the official gazette or official edition, and the relevant issue number and year. This is an editorial adaptation intended to ensure consistency in legal and canonical-law articles.

10. Biblical Books and Classical Ecclesiastical Texts

Biblical books shall be cited in parentheses within the body of the text. No full stop shall be placed between the abbreviation of the biblical book and the chapter number; a comma followed by a space shall separate the chapter number from the verse number. A dash, preceded and followed by a space, shall be used to indicate longer passages.

Examples:

Izl 3, 14; 1 Kor 2, 28.

Post 1, 1 - 2, 4a; Mt 5 - 7; Kol 1, 15-18.

Transliterated Greek and Hebrew terms shall be *italicized*, and their translations shall be placed in quotation marks.

11. Subsequent References

In *Vrhbosnensia*, **the term “Ibid.” shall not be used** in subsequent references to a previously cited work. Instead, the author and a shortened title of the work shall be given, together with the relevant page number where necessary. This rule also applies when the same work is cited in several consecutive footnotes.

Examples:

V. BAJSIĆ, *Granična pitanja religije*, 17.

S. ZRINŠČAK – G. ČRPIĆ - Stjepan KUŠAR, „Vjerovanje i religioznost“, 233.

12. Final Notes

The place of publication shall always be given in its original form, as it appears in the cited work, for example Roma, Paris, or Wien. Where more than one place of publication is given, no more than the first three places shall be cited, separated by an en dash (-) with spaces on both sides.

For works issued in more than one edition, the edition number may be indicated in superscript before the year of publication. In all doubtful cases, authors should observe the fundamental principle of consistency. If a source is not covered by these guidelines, authors are encouraged to propose a form of citation analogous to the models set out above.

Sarajevo, 5 September 2026.