



Internationale Zeitschrift für euromediterrane Germanistik  
Međunarodni časopis za euromeditransku germanistiku  
International Journal of Euromediterranean German Studies

## PUBLICATION ETHICS AND MALPRACTICE STATEMENT

Germanistica Euromediterrae  
Odjel za germanistiku  
Sveučilište u Zadru  
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### Originality

Authors must submit original research articles to the journal.

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The recognition of authorship is limited to the persons who substantially contributed to the conception, elaboration, analysis, interpretation, and critical assessment in the submitted article. All other persons who substantially assisted in the research work must appear as co-authors. Authors must request written approval from all co-authors, before submitting the final version of the article to the journal.

### Source Referencing

Authors must cite words from other authors in quotation marks, mark the sources of reference, and compile a bibliography according to the guidelines, as set forth separately.

Authors should present their research adequately, objectively, and precisely. The argumentation should be as sound as possible.

If authors find mistakes in their article after submission, they must inform the journal immediately. In case the editors recognize mistakes in an article, authors must correct them or withdraw their submission.

Authors must declare all conflicts of interest.

### Submission and Editorial Review

Send articles to [gem@unizd.hr](mailto:gem@unizd.hr).

Submission, including the editorial and peer review process, is free of charge.

Authors, reviewers, and editors must comply with COPE guidelines (<http://publicationethics.org>) and the Codex of electronic publishing for authors, editors, and reviewers, as set forth by the University of Zadar.

Authors should submit their articles in anonymized form to ensure that the editorial and peer review is unbiased up until the publication in the journal. The editors initialize the peer review upon completion of the editorial review. If the editors decide to reject a submission upon editorial review and without peer review, the editor-in-chief must send a rejection letter to the author stating the reasons for the rejection, such as research topic lies outside of the journal's scope or there are eminent deficits in research.

The journal publishes submissions by decision of the editor-in-chief in cooperation with the executive editors and the peer reviewers upon completion of the double-blind peer review process.

### Double-Blind Peer Review

The editors overview the double-blind peer-review process. Based on at least two positive reviews, the editors make the final decision on publishing submitted articles or not. If one of two reviews is positive and the other negative, the editors must request a third opinion. The journal is obliged to make reviews available to authors in anonymized form.

The editors must categorize articles published in the journal, according to the guidelines applicable in the Republic of Croatia, as "original academic paper" (*izvorni znanstveni rad*), which distributes research results, "research report" (*pregledni rad*), which critically reviews the state of the art and new trends in current research,



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or “preliminary report“ (*prethodno priopćenje*), which informs of preliminary results of continuing research work, whose topicality, however, demands immediate publication.

The editorial and peer review process should take not more than six months as a rule, unless peer reviewers require substantial revisions of the article from the author.

#### **Standard of Objectivity**

The editors, reviewers, and authors must cooperate under the standard of objectivity.

The reviewers assist the editors in deciding over the publication of submissions. If lacking the competency for reviewing any given submission, the reviewer must inform the journal and decline to review the submission.

The reviewers must make their statements as objectively as possible in order to support the editors in their decisionmaking process as well as the authors in correcting and improving their articles. The reviewers must direct their criticisms exclusively at the form and contents of an article and not at the author *ad hominem*.

#### **Timeliness**

Reviewers must inform the journal in time if it is impossible for them to keep agreed deadlines.

#### **Non-Discrimination**

The editors and the reviewers must consider submission without discriminating gender, race, religion, citizenship etc.

#### **Non-Disclosure**

The editors and reviewers must keep information privacy and may share anonymized submissions with nobody else but the author, reviewers, editors, and the publisher. The editors and reviewers may not use unpublished or rejected materials from submissions for any purpose without prior written permission from the author.

#### **Conflict of Interest**

The editors must not participate in decisionmaking over submitted articles if this led to a conflict of interests.

Reviewers must reject reviewing a submission if the author is known to them or if the review process led to a conflict of interest on their part for any reason.

#### **Malpractice Strategy**

If an executive editor suspects that a submission contains severe research deficits or that the author broke ethical norms of research conduct and presentation of research findings, the journal must temporarily suspend the review process, until the editor-in-chief makes a final decision over acceptance or rejection of the submitted article. If the editor-in-chief decides that the executive editor's suspicion was unfounded, the executive editor must initialize the peer review or publication of the submission. If the editor-in-chief rules that the executive editor's suspicion is well-founded or that the submitted article contains irreparable research deficits, the editor-in-chief must reject the submission and inform the author thereof in writing explaining the reasons for the rejection. In case of unethical conducts the journal must inform the publisher and interested third parties thereof.

Reviewers must inform the editors of all concepts, ideas, or data that the author may have taken over from others, as known to them. Reviewers must also inform the editors of all other forms of unethical conduct on the part of the author.