

INSTRUCTIONS FOR REVIEWERS

Reviewers contribute to the scientific level of the journal, and they are unbiased in their assessments. If, after receiving a manuscript to review, a reviewer feels unqualified then they inform the publisher about it.

Every manuscript is a confidential document. It should not be shown to or discussed with other people. Every manuscript has two blind reviews.

The reviewer phrases their observations clearly and justifiably so that the author is able to use them for correcting their manuscript.

The reviewer should establish the relevance and originality of the manuscript and inform the editor about possible similarities or overlap of the manuscript with other manuscripts.

We ask manuscript reviewers for *Papers of the Institute for Scientific and Artistic Work in Bjelovar*:

- to use the form which is supplied together with a manuscript for the reviews,
- to deliver reviews to the editorial department in an electronic format,
- to pay attention to the quality of the manuscripts, the originality and scientific contribution to the determined field,
- to categorise the paper by the categories in the review form.