### **Ethics and Procedures**



### General

Journal Brodogradnja is the member of the Committee on Publishing Ethics (COPE) since 2017

The important principles with respect to the authors' paper are that the paper should: be the authors' own original work, which has not been previously published elsewhere reflect the authors' own research and analysis and do so in a truthful and complete manner, properly credit the meaningful contributions of co-authors and co-researchers, not be submitted to more than one journal for consideration (ensuring it is not under redundant simultaneous peer review), and

be appropriately placed in the context of prior and existing research.

### **Duties of Publisher**

Organize and maintain the publishing process Appoint the Editorial Board Legal and business support to the publishing process Quality assurance of the publishing process

## **Duties of Editors**

Define the aims and scopes Invite competent editors Appoint competent reviewers Give impetus to state-of-the-art research

Protection and enhancement of the peer review process

Maintain highest ethical standards

Duplicate submission and plagiarism detection

Unbiased publication decision

Fair play always and everywhere

Confidentiality with respect to all participants

Disclosure and Conflicts of interest

Involvement and cooperation in investigations

Responsibilities with respect to the academic community, publisher, authors and reviewers

### **Duties of Reviewers**

Accept invitation for reviewing whenever possible Contribution to Editorial Decision

Promptness in answering

Confidentiality in work

Standards of Objectivity

Acknowledgement of Source

Disclosure and Conflicts of Interest

Responsibilities with respect to the academic community, publisher, authors and editors

## **Duties of Authors**

Reporting standards
Data Access and Retention
Originality and Plagiarism
Multiple, Redundant or Concurrent Publication
Acknowledgement of Sources
Authorship of the Paper
Disclosure and Conflicts of Interest
Fundamental errors in published works

# **Complaints process**

Editor in chief in cooperation with the Editor of sciences will carefully consider any compliant in consultancy with the most competent members of the Editorial board as well as with competent members of the academic community relaying in internationally accepted ethos of scientific publishing.

