

University of Applied Sciences Rijeka
Trpimirova 2/V
51000 Rijeka
Croatia
Phone: +385 51 321 300
e-mail: ured@veleri.hr

STATEMENT CONSENT FOR PERSONAL DATA COLLECTION, PROCESSING AND SHARING

1) GENERAL INFORMATION

This statement – consent describes what data the University of Applied Sciences Rijeka collects, how these are processed and for what purposes they are used, as well as the rights that are associated with your data.

The following person is responsible for data processing:

University of Applied Sciences Rijeka
Trpimirova 2/V
51000 Rijeka
Phone: 051 321 300

The representative for the protection of personal data is Đurđica Pajalić Karajković, LL. M. and she is available via the e-mail: kpajalic@veleri.hr.

2) TYPES OF PERSONAL DATA

University of Applied Sciences Rijeka uses the following personal data:

- a) Your basic personal data:
 - name and surname
 - home institution – the address
 - telephone
 - e-mail
- b) Other personal data that you or third parties put at our disposal. The data sensitive in relation to data protection do not fall into this category, especially data on race and ethnicity, political or religious views or standpoints, genetic data or data concerning health.

3) PERIOD OF RECORD KEEPING

- a) Your basic personal data are deleted when ten (10) years expire, from the day they were collected, that is till the moment when you withdraw your consent for data processing.
- b) Your other personal data are deleted when ten (10) years expire, from the day they were collected, that is till the moment you withdraw your consent for their processing.

4) MEANS AND PURPOSES OF PERSONAL DATA PROCESSING

When processing your personal data, automated process for data processing is applied. Also, data processing and analysis could be done by processing the same data in anonymized form and they are impossible to connect to the physical person. All types of your personal data are processed by the University of Applied Sciences Rijeka due to the needs of the University of Applied Sciences Rijeka.

5) PERSONAL DATA SHARING

- Your personal data will not be shared with the third party based on your consent in accordance with this statement.

6) CONSENT MANAGEMENT

Consent you have given could be withdrawn in any moment. The change in consent could be made in a way determined by Section 7 of this Statement, by making a phone call or in person at the University of Applied Sciences Rijeka.

If you withdraw the given consent or complain about your personal data processing, your personal data will not be longer used for the given purpose by the University of Applied Sciences Rijeka. The withdrawal of consent does not affect the validity of the processing that was based on the consent prior to its withdrawal.

7) DATA SUBJECT RIGHTS

a) The right to be rectified:

If the University of Applied Sciences Rijeka processed your personal data that are incomplete or incorrect, you can ask for correction or addition in any moment.

b) The right to erasure

In any moment you can ask for the erasure of your personal data if they were processed unlawfully or if that processing represents disproportionate interference in your protected interests.

c) The right to data portability

In any moment you can ask the University of Applied Sciences Rijeka to deliver the data you entrusted in order to be archived in structured form, in the usual machine-readable format:

- If these data are processed based on the consent, you gave and that you can withdraw
- If the processing is conducted with the aid of automated processes.

d) The right to object/complain

If you believe that during the process of your data the violation of Croatian or European regulations on data protection occurred, you can contact the University of Applied Sciences Rijeka in order to clarify possible questions or you have the right to press charges at the Croatian Personal Data Protection Agency, that is in case of change of current regulations to other Institutions that will take over its authority.

e) Exercising rights

If you want to claim one of the stated rights, approach the University of Applied Sciences Rijeka by using our data from Section 1.

f) Identity confirmation

In case of a dilemma, the University of Applied Sciences Rijeka can ask for additional information in order to check your identity. That serves to protect your rights and the private sphere.

Please read this **STATEMENT – CONSENT FOR PERSONAL DATA COLLECTION, PROCESSING AND SHARING** carefully. By accepting this Statement – Consent for collecting, processing and sharing personal data and by providing your personal data you confirm that you have read and understood the Statement itself and that you allow the University of Applied Sciences Rijeka, as the Manager of the personal data corpus and user, to process and use your personal data. In this way you state explicitly that you are older than 18 and that you can legally give approval for personal data processing as it was given in this Statement.