Guidelines for Authors

Submission

All scientists interested in the area of disaster risk sciences are cordially invited to contribute; articles and brief communications presenting original scientific results may be submitted. Brief communications should contain new scientific information of primary importance. All articles that pass the first editorial control undergo the so-called double blind review in which both the identities of the author and the reviewer remain hidden. Articles undergo the procedure of a minimum of two independent reviews by national and/or international reviewers who assess whether the submitted manuscript will be 1/ accepted, 2/ accepted with minor changes, 3/ accepted with major changes, or 4/ will not be accepted for publication. After having received the reviews, the authors shall submit a new version of the manuscript to the Editorial Board together with an accompanying letter stating which proposals of the reviewers have been accepted and how, and which ones have not been accepted (with explanation and arguments). The approved reviewed version of the article shall be sent with additional payment in the amount of HRK 750 (EUR 100) per article. We accept manuscripts sent by e-mail to:

nikola.bakaric@vvg.hr

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Therefore, the cover letter must include the following statement:

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Please read thoroughly the following guidelines. The manuscript must follow the format outlined below. Failure to follow this format will result in the manuscript being returned to the author(s) for revision before being reviewed.
Manuscripts

All manuscripts must be written in English. Each article can contain a maximum of 16 pages of text (font: Times New Roman; font size: 12; spacing: 1.5; margins 3 cm) excluding title page, abstract, reference, tables and figures with all pages being numerated. Submit the original and two copies (including tables and figures), together with CD. Label the disk with the first author’s name and title of the manuscript.

Organisation and format of original articles

The first page of the paper should contain the Title written in capital letters, name and family name of the author, title and address of the institution at which the author is employed, city and country, and the author’s contact data (name and family name, name and address of the institution of employment, e-mail address and the phone number) (the Editorial Board shall delete these data before forwarding the manuscript to the reviewers).

Example: Title of the Article

Author’s name and family name1, .............

1Employed at (University, Polytechnic, Faculty), city and country

The second page of the paper shall contain the Abstract which should not exceed 250 words. The Abstract should refer to the aim of the paper, used methodology, the most important results and the conclusion. In a new line the authors shall indicate up to five Key words.

The contents should be clear and divided into clearly defined and numerated chapters (1., 1.1., 1.1.1., 1.1.2., 2., 2.1., 2.1.1. .....). Symbols and abbreviations are defined in the text when they appear for the first time, and later only abbreviations are used: SAD, WMO, FAO, UNESCO, UN, EU. One should avoid using abbreviations at the beginning of the sentences.

All diagrams, drawings and photos in the text are called Figures and they shall be black and white with numbers in the order in which they are mentioned in the text. The caption is placed below the figure. Each figure is placed on a separate page after the References. When referring to the figure in the text one should use the form Figure 1., Figure 2., ... .

Each table is enclosed on a separate page at the end of the paper, after the list of figures, and numerated in the order in which they are mentioned in the text. The caption of the table is placed above the table. When referring to the table in the text one should use the form Table 1., Table 2., ....

Literature is cited according to the order of having been mentioned in the text. For citing the literature unit in the text square brackets are used [1] or [1,2] or [5-8].

Examples: Quoting the Literature

**Book with one author:**

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When there are several authors, all are indicated and “and” is inserted before the last family name.


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Article in a monograph:


Electronic editions:

Istočne Slavonije” accessed 25 October 2016,

URL: http://hrcak.srce.hr/index.php?show=clanak&id_clanak_jezik=126146

Proofs

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