

INSTRUCTIONS FOR THE AUTHORS

Jahr – European Journal of Bioethics is a journal that deals with a wide range of bioethical topics. The aim of the Editorial Board is to publish articles related to bioethics in social sciences, humanities, biomedicine, but also in other sciences. *Jahr* is published twice a year.

Types of articles and a way of assessing articles

Jahr publishes reviewed articles as well as articles that are not subject to the reviewing procedure. The reviewed articles are accepted to be published after having received two anonymous positive reviews (exceptionally three). The decision on the publication of articles in the *Jahr* is made by the Editorial Board.

Manuscripts which are positively evaluated can be classified according to the following categorization:

- Original Scientific Articles
- Preliminary Communications
- Review Articles
- Professional Articles

Jahr also publishes book reviews (extending to publication not older than three years), reports and announcements of upcoming bioethics events (public lectures, book promotions, scientific conferences, etc.).

Authors give the journal the right for the first publication of the article both in its printed and electronic format.

Works published in the *Jahr* authors can also publish in other publications with citing the data about the articles' first publication.

Layout and manuscripts

Preferable document size is up to 20 pages (including notes, references, tables, graphs, keywords and summary between 1 200 and 1 400 characters with spaces), while reviews and overviews should consist of 4-8 pages. The text should be written in 12-point Times New Roman font type, 1,5 spacing, and tables and graphs should be included within the text. Pages are numbered in the lower right corner of each page (including pages with bibliography). Notes (footnotes) should be inserted at the bottom of the page, where the numerical code of the footnotes is.

Graphs, tables, and images are generally included within the text at the point where they need to be displayed. Graphs, tables, and images should be enlarged to the whole page and possess adequate resolution (preferably 300dpi). They should be properly numbered and titled. If the figures, tables, etc. are reproduced from another source, the original source must be properly cited. Due to monochrome printing, all figures, graphs, etc. should be monochrome or grayscale, have a white background and be made in applications, such as MS Office. Letters used in figures should be Arial font.

The accustomed foreign expressions, including the names of documents and institutions in a foreign language should be written in italics – for example, *de facto*. All of highlighting in the text is done in **bold**. Underline characters are not used in the text.

Dates are listed as follows: 01 July 2014. Numbers at the beginning of sentences and approximate numbers are written in words – hundreds, thousands, millions, etc. Decimal is separated exclusively by commas (e.g. 621,57), and thousands with single space (1 532 or 10 589 163). Statistical expressions are written in the whole decimal numbers (e.g. $p < 0,05$).

All **abbreviations** should be expanded at first mention in the text, and introduced by placing it in parentheses after the term. It is necessary to respect standard abbreviations and the rules of shortening.

Quotation taken directly from another author's text is placed in quotation marks, and if one part of a quoted text is omitted, it is marked [...].

Citation method and writing literature sources

The editorial board recommends using footnotes as a method of citation. When a work is cited for the first time (regardless of the language in which the work has been published), it should look as following:

[for book] Engelhardt, Tristram H. (1986). *The Foundations of Bioethics*, New York; Oxford University Press, 72.

[for proceedings] Rendtorf, Jacob D. and Kemp, Peter, eds., (2000), *Basic Ethical Principles in Bioethics and Biolaw, Vol. I. Autonomy, Dignity, Integrity and Vulnerability*, Copenhagen / Barcelona: Centre for Ethics and Law, / Institut Borja de Bioetica.

[for journal article] Andorno, Roberto (2005), The Oviedo Convention: A European Legal Framework at the Intersection of Human Rights and Health Law, *Journal of International Biotechnology Law*, 2 (4), 135.

[for proceedings article or book chapter] Gracia, Diego (2001), History of Medical Ethics, in: Have, Henk Ten and Gordjin, Bert eds., *Bioethics in European Perspective*, Kluwer, Dordrecht 2001, 3417–50.

[for electronic works of reference] Faden, Ruth and Shebaya, Sirine (2016), Public Health Ethics, in: Zalta, Edward N., *The Stanford Encyclopedia of Philosophy*, <https://plato.stanford.edu/archives/win2016/entries/publichealth-ethics/> (accessed: 16 June 2017).

[for institutional publications] *Statistical Yearbook 2006* The Croatian Bureau of Statistics (2006), Zagreb: The Croatian Bureau of Statistics.

[for laws and regulations] Environmental Protection Act (2007). *Official Gazette*, 110/2007.

In the second and further citations, notes should contain only the initial of author's first name and surname, year of publication in parentheses and a page number:

- Engelhardt, T. (1986), 113.

- Andorno, R. (2005), 138.

When work is cited consecutively, the note should contain only the abbreviation *Ibid* and a page number:

- *Ibid.*, p. 150.

The works in the bibliography are listed alphabetically. If two or more works written by the same author and published in the same year are listed, lower-case letters (a, b, c, etc.) are added immediately after the year within parentheses (1996a).

The Editorial Board reserves the right to adjust the paper submitted according to the editorial propositions and standards of the language in which the paper is written.

There are **no fees** regarding article submission and article processing. *Jahr* publishes **articles**, which have not been previously published and are not submitted to consideration in any other journal at the moment of submission to *Jahr*.

Authors are encouraged to send their unique ORCID identifier during the submission process as a part of the comments for the Editor.

Manuscript submission

Jahr has an online system for submitting manuscripts. To submit your manuscript, please visit website of the journal: www.jahr-bioethics-journal.com.

For any additional question, please feel free to contact Editorial Board: jahr@uniri.hr.

Open Access Policy

Jahr provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge, according to Creative Commons licence.

UPUTE AUTORIMA

Jahr – *European Journal of Bioethics* je časopis koji tematizira širok raspon bioetičkih tema. Namjera Uredništva je objavljivati članke koji se tiču bioetike u društvenim, humanističkim, biomedicinskim, ali i u drugim znanostima. Časopis izlazi dva puta godišnje.

Vrste članaka i način procjene članka

Jahr objavljuje neobjavljene radove odnosno članke koji se recenziraju i one koji ne podliježu recenzijskom postupku. Članci koji se recenziraju prihvaćaju se za objavljivanje nakon provedenog recenzijskog postupka, na temelju dviju anonimnih pozitivnih recenzija (iznimno tri). Odluku o objavljivanju radova u časopisu *Jahr* donosi uredništvo.

Recenzirani članci kategoriziraju se na sljedeći način:

- Izvorni znanstveni članci
- Prethodna priopćenja
- Pregledni članci
- Stručni članci

Časopis objavljuje i prikaze bioetičkih, ali i drugih relevantnih izdanja objavljenih u bioetičkih i sličnih izdanja (objavljenih u prethodne tri godine) te izvještaje i najave bioetičkih zbivanja (javna predavanja, predstavljanja knjiga, znanstveni skupovi) itd.

Svojim pristankom na objavljivanje autori daju časopisu pravo prvog objavljivanja u tiskanom i elektroničkom formatu.

Radove objavljene u časopisu *Jahr* autori mogu objaviti u drugim publikacijama uz navođenje podataka o njihovu prvom objavljivanju.

Oblikovanje teksta i grafička oprema

Poželjni opseg članka je do 20 stranica (uključujući bilješke, literaturu, tablice, grafičke prikaze, ključne riječi i sažetak između 1 200 i 1 400 znakova s razmacima), a recenzija i prikaza od 4 do 8 stranica. Tekst treba biti napisan Times New Roman fontom, veličina slova 12, prored 1,5, a tablice i grafikone treba smjestiti unutar teksta. Stranice se numeriraju u donjem desnom kutu na svakoj stranici (uključujući i stranicu/e s bibliografijom). Bilješke (fusnote) nalaze se na podnožju stranice gdje se nalazi brojčana oznaka fusnote.

Knjige i časopisi koji se prikazuju ne smiju biti stariji od tri godine, a prikaz treba uključivati ime i prezime autora čije se djelo prikazuje, naslov djela, naziv izdavača, mjesto izdavanja, godinu izdavanja, broj stranica te na kraju prikaza puno ime i prezime autora prikaza.

Grafikoni, tablice i slike u pravilu se prilažu unutar teksta na mjestu gdje trebaju biti prikazani. Unutar priloga trebaju biti povećani na čitavu stranicu i posjedovati adekvatnu razlučivost (poželjno 300dpi). Svaki grafikon, tablica i slika trebaju biti numerirani i imati naslov. Ukoliko su preuzeti, izvor mora biti naveden. S obzirom na jednobojni tisak, svi grafički prikazi trebaju biti monokromatski ili u nijansama sive, imati bijelu podlogu i biti izrađeni u programu MS Office. Pismo korišteno u slikama i grafičkim priložima treba biti Arial.

Uvriježeni strani izrazi, uključujući nazive dokumenata i institucija na stranom jeziku pišu se kurzivom – npr. *de facto*. Sva naglašavanja u tekstu vrše se **podebljanim slovima**. Podvlake se u tekstu ne koriste.

Datumi se navode na sljedeći način: 1. srpnja 2014. Brojevi kojima započinje rečenica i aproksimativni brojevi izražavaju se riječima – stotina, tisuću, milijun i sl. Decimalno mjesto odvaja se isključivo zarezom (npr. 621,57), a tisućice jednim razmakom (1 532 ili 10 589 163). Statistički izrazi pišu se cijelim decimalnim brojevima (npr. $p < 0,05$).

Prilikom prvog pojavljivanja izraza koji se krati, potrebno je navesti izraz u cijelosti, a kraticu definirati u zagradama. Potrebno je uvažavati standardne kratice i pravila skraćivanja.

Citat koji se izravno prenosi iz teksta drugog autora stavlja se u navodnike, a ako se jedan dio većeg teksta koji se citira želi ispustiti, ispušteni dio označava se znakom [...].

Način citiranja i pisanje literaturnih izvora

Preporuka je Uredništva koristiti fusnote (podrubne bilješke) kao metodu citiranja. Kada se djelo citira prvi put mora se pisati u obliku kako slijedi:

[za knjige] Engelhardt, Tristram H. (1986). *The Foundations of Bioethics*, New York; Oxford University Press, 72.

[za zbornike] Rendtorf, Jacob D. i Kemp, Peter, ur., (2000), *Basic Ethical Principles in Bioethics and Biolaw, Vol. I. Autonomy, Dignity, Integrity and Vulnerability*, Copenhagen / Barcelona: Centre for Ethics and Law, / Institut Borja de Bioetica.

[za članke iz časopisa] Andorno, Roberto (2005), The Oviedo Convention: A European Legal Framework at the Intersection of Human Rights and Health Law, *Journal of International Biotechnology Law*, 2 (4), 135.

[za članke iz zbornika ili poglavlja knjige] Gracia, Diego (2001), History of Medical Ethics, u: Have, Henk Ten i Gordjin, Bert ur., *Bioethics in European Perspective*, Kluwer, Dordrecht 2001, 3417–50.

[za elektronske izvore] Faden, Ruth and Shebaya, Sirine (2016), Public Health Ethics, u: Zalta, Edward N., *The Stanford Encyclopedia of Philosophy*, <https://plato.stanford.edu/archives/win2016/entries/publichealth-ethics/> (pristup: 16 June 2017).

[za izdanja institucija] *Statistical Yearbook 2006* The Croatian Bureau of Statistics (2006), Zagreb: The Croatian Bureau of Statistics.

[za zakone i regulative] Environmental Protection Act (2007). *Official Gazette*, 110/2007.

Pri svakom idućem navođenju, bilješke moraju sadržavati samo inicijal autorova imena i prezime, godinu izdanja u zagradi i broj stranice:

- Engelhardt, T. (1986), 113.

- Andorno, R. (2005), 138.

Ukoliko se isto djelo citira za redom, u bilješku je dovoljno staviti oznaku *Isto* i broj stranice:

- Isto, 150.

Djela na popisu referenci moraju biti navedena abecednim redom. Ukoliko se navode dva ili više djela istog autora, objavljena iste godine, potrebno je dodati mala pisana slova neposredno nakon navođenja godine u zagradi: (1996a).

Uredništvo zadržava pravo prilagodbe rada uredničkim propozicijama i standardima jezika na kojemu je rad napisan.

Za objavljivanje rada ne plaćaju se nikakvi troškovi. *Jahr* objavljuje radove, koji nisu prethodno objavljeni i koji u trenutku predaje u *Jahr* nisu predani na razmatranje niti jednom drugom časopisu.

Autori se ohrabruju na slanje njihova jedinstvenog ORCID identifikatora tijekom procesa predaje rukopisa kao dio komentara Uredniku.

Predaja rukopisa

Jahr koristi mrežni sustav predaje rukopisa. Za predaju rukopisa molimo Vas posjetite mrežnu stranicu časopisa: www.jahr-bioethics-journal.com.

Za sva ostala pitanja, budite slobodni kontaktirati Uredništvo: jahr@uniri.hr.

Politika otvorenog pristupa

Jahr omogućuje neposredni otvoreni pristup svome sadržaju prema načelu da istraživanje koje je slobodno dostupno javnosti podržava veću globalnu razmjenu znanja, u skladu s Creative Commons licencom.