

Author Guidelines

I. General Guidelines for Scientific Papers

The manuscript has not been previously published, nor is it before another journal for consideration.

If the manuscript contains drawings, illustrations, cartoons etc. for which the copyright is held by a third party, the author has – ideally before submitting the manuscript – approached the third party and obtained the necessary copyright. The journal publisher is not liable for any infringement of the copyright in that respect and sole liability lies with the author.

The manuscript has between 6,000 and 10,000 words (including abstract, references, tables, figures, and appendices).

The submission file is in OpenOffice or Microsoft Word document file format.

Different components of the manuscript appear in the following order:

- author's name,
- title of the manuscript,
- abstract and keywords in the language of the manuscript,
- abstract and keywords in English (if the language of the manuscript is not English),
- manuscript body with sections,
- acknowledgments (if any),
- references,
- appendices (if any),
- author's name, affiliation, postal and e-mail-address.

All pages are numbered consecutively.

Title

The title is as short as possible and matches the manuscript's content.

Abstract and Keywords

The abstract is between 100 and 200 words and briefly summarizes the goals, hypotheses, methodology, and analyses/results of the study reported in the manuscript.

The English abstract is identical with the abstract written in the language of manuscript.

The abstract is followed, in a new line, by up to 6 key words, separated by commas.

The English keywords are identical with the key words in the language of the manuscript.

II. Formatting Instructions for Scientific Papers

Author Guidelines

Margins, Fonts, and Justification

The text is single-spaced throughout and employs Times New Roman font 12pt, margins 2.5 cm.

Section Headings

Section titles are preceded by a single blank line. There is no blank line between the section title and the first paragraph. There are no blank lines between paragraphs. All paragraphs except for the first paragraph below the section or subsection title are indented by 0.5 cm.

Paragraphs of the abstract are not indented.

Sections are numbered up to the third level in the following manner: **1. number and text in bold italic**, *1.1. number and the text in italic*, 1.1.1. number and text in regular script.

Subsections should not occur singularly; there should be at least a second subsection (e.g., 2.1.1. should occur with at least 2.1.2.).

The reference list, the acknowledgments and the appendices are not introduced by a numbered heading.

In-Text References

References in the text are indicated by giving the author's name with the year of publication and page(s) in parentheses, e.g. (Mieder 2004: 4–6), (Röhrich and Mieder 1977: 32); or if there are more than two authors Burger et al. (2007: 9).

If several papers from the same author(s) and from the same year are cited, (a), (b), etc. is put after the year of publication, e.g. (Mieder 2004a: 6). If more than one work is referred to at the same time, all references are included within the same parentheses and are separated from each other by a semicolon (Mieder 2004: 12; Röhrich and Mieder 1977: 52).

Quotations

Quotations shorter than 50 words run-on in the text and are enclosed in double quotation marks. Single quotation marks enclose quotations within quotations.

Quotations with more than 50 words appear as a separate block (indented form) and are not enclosed in quotation marks. A block quotation starts on a new line and the whole block quotation is indented 0.5 cm from the left margin, in a smaller font size (10 pt.) The citation to the source is placed at the end of the quote following the punctuation.

Examples

All examples are *italicized*. For emphasis within examples, additionally, **boldface** is used.

Brief examples may be cited in a running text. Sentence-length or longer examples are set apart from the body of the text and indented on the left by 0.5 cm.

Examples are sequentially numbered using Arabic numerals between parentheses, e.g., (2), (2a) etc.

Tables and Illustrations

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Yearbook of International Proverb Scholarship

Author Guidelines

All tables and illustrations (graphs, charts, photographs, or drawings) are integrated into the text and appear immediately after they are mentioned and referred to in the text. The illustrations and tables should be editable.

Tables are labeled Table, given an Arabic numeral, and titled, e.g.

Table 1. Title of the Table

Label and title are placed in a separate line just above the table. The source of the table and/or notes (if any) are placed in a caption immediately below the table.

Any other type of illustrative visual material should be labeled Figure, assigned an Arabic numeral, and given a caption. A label and caption ordinarily appear directly below the illustration, e.g.

Figure 1. Caption for the figure

The font to be used for both title and source/notes is Times New Roman, 10 pt.

Lists

Lists are set vertically. They are either bulleted or numbered when enumeration is essential to the author's point.

Statistical information

If statistical information is provided, all statistical abbreviations are italicized, e.g. *p*, *n*, *D*, etc.

There is a space before and after = or < signs, e.g. $p < .005$.

Footnotes

Footnotes are kept to an absolute minimum. Endnotes should not be used.

Appendices

Appendices are referred to in the body of the text as *Appendix* (Times New Roman, 12 pt. bold, italics). If there is more than one appendix, each appendix is labeled with an Arabic number, e.g. *Appendix 1*.

Author Guidelines

References

Books (by One, Two, or More Than Two Authors)

T. Litovkina, Anna, Hrisztalina Hrisztova-Gotthardt, Péter Barta, Katalin Vargha, and Wolfgang Mieder. *Anti-Proverbs in Five Languages: Structural Features and Verbal Humor Devices*. Cham: Palgrave Macmillan, 2021.

Mieder, Wolfgang. *Proverbs. A Handbook*. Westport: Greenwood Press, 2004.

Mieder, Wolfgang. "In Proverbiis Veritas". Sprachkulturelle, literarische und politische Studien. Münster: Waxmann, 2018.

Röhrich, Lutz, and Wolfgang Mieder. *Sprichwort*. Stuttgart: Metzler, 1977.

Owomoyela, Oyekan. *Yoruba Proverbs*. Lincoln: University of Nebraska Press, 2005.

Edited Volumes

Burger, Harald, Dmitrij Dobrovol'skij, Peter Kühn, and Neal R. Norrick, editors. *Phraseologie. Ein internationales Handbuch der zeitgenössischen Forschung / Phraseology. An International Handbook of Contemporary Research*. Vol. 2, Berlin / New York: Walter de Gruyter, 2007.

Conference Proceedings

Saayman, Willem, editor. *Embracing the Baobab Tree: The African Proverb in the 21st Century, Proceedings of the Interdisciplinary Symposium on the African Proverb in the 21st Century, October 2–7, 1996, in Pretoria, South Africa*. Pretoria: UNISA Press, 1997.

Soares, Rui João Baptista, and Outi Lauhakangas, editors. *Actas ICP07: Proceedings of the First Interdisciplinary Colloquium on Proverbs, November 5–12, 2007, in Tavira, Portugal*. Tavira: AIP–IAP, 2008.

Chapters and Articles in Edited Works or Conference Proceedings

Grzybek, Peter. "4 Semiotic and Semantic Aspects of the Proverb". *Introduction to Paremiology: A Comprehensive Guide to Proverb Studies*, edited by Hrisztalina Hrisztova-Gotthardt, and Melita Aleksa Varga, Warsaw: De Gruyter Open Poland, 2015, pp. 68–111.

<https://doi.org/10.2478/9783110410167.4>, retrieved on 9 January 2022.

Contributions to Printed Journals

Raji-Oyelade, Aderemi, and Olayinka Oyeleye. "Introduction – The Postproverbial Agency: Texts, Media and Mediation in African Cultures". *Matatu*, vol. 51, no. 2, 2020, pp. 229–240.

<https://doi.org/10.1163/18757421-05102001>, retrieved on 15 January, 2022.

Yankah, Kwesi. "African Folk and the Challenges of a Global Lore: 1998 American Folklore Society Plenary Address". *The Journal of American Folklore*, vol. 112, no. 444, 1999, pp. 140–157.

PROVERBIUM

Yearbook of International Proverb Scholarship

Author Guidelines

Contributions to Online Journals

Vargha, Katalin, and Anna T. Litovkina. "Punning in Hungarian Anti-Proverbs". *The European Journal of Humour Research*, vol. 1, no. 3, Feb. 2014, pp. 15–25, doi:10.7592/EJHR2013.1.3.vargha, <https://europeanjournalofhumour.org/ejhr/article/view/Vargha%26Litovkina/Vargha%26Litovkina>, retrieved on 9 January 2022.

Websites

Site with Editors and/or a Publisher

Meterc, Matej. *Slovar pregovorov in sorodnih paremioloških izrazov 2020 –*, ZRC SAZU, Inštitut za slovenski jezik Frana Ramovša, 2020, <https://www.fran.si/iskanje?FilteredDictionaryIds=216&View=1&Query=%2A/>, retrieved on 9 January 2022.

Site Written and Published by an Organization

EUROPHRAS. Series and Journals, <http://www.euophras.org/en/series-and-journals>, retrieved on 9 January 2022.

News Publication Website

Parker-Pope, Tara. "How to Age Well." *The New York Times*, 2 Nov. 2017, www.nytimes.com/guides/well/how-to-age-well, retrieved on 9 January 2022.

From the Comment Section on a Website

Max the Pen. Comment on "Why They're Wrong." *The Economist*, 29 Sept. 2016, 6:06 p.m., www.economist.com/node/21707926/comments, retrieved on 9 January 2022.

From Social Media

Chaucer Doth Tweet [@LeVostreGC]. "A daye wythout anachronism ys lyke Emily Dickinson wythout her lightsaber." *Twitter*, 7 Apr. 2018, twitter.com/LeVostreGC/status/982829987286827009, retrieved on 9 January 2022.

SDP. *Facebook*, 15 May 2014, <https://www.facebook.com/sdpmusik/photos/wer-ficken-will-muss-freund-lichsein>, retrieved on 9 January 2022.

For further details regarding the format of section **References** please check:

The Modern Language Association of America. *MLA Handbook*. 9th ed., New York: The Modern Language Association of America, 2021.

Author Guidelines

Book reviews

General Guidelines

The book review has not been previously published, nor is it before another journal for consideration.

The book review does not exceed 2,000 words.

The submission file is in OpenOffice or Microsoft Word document file format.

The book review contains a full reference to the book: author and title of the book, year, place, publisher, number of pages and ISBN.

The name of the author of the book review is placed at the end of the book review, together with his/her affiliation, postal and e-mail address.

The **Formatting Instructions for Scientific Papers** also apply in the case of book reviews.