

## Referee Guidelines

**ADMET and DMPK** is an Open access, all-electronic journal; that is, it is published in OnLine form only. All jESE correspondence, including the exchange of referee reports, should take place *via* jESE's web submission and tracking pages at <http://pub.iapchem.org/ojs/index.php/admet>.

Refereeing a manuscript for the *ADMET and DMPK* need not be daunting or time-consuming. The following guidelines are offered to make the job easier.

1. The most important task that you, as referee, can do, is to assess the overall significance and contribution of the paper, and its appropriateness for the journal (please see Aim and Scope). It is not necessary to check all details, as it is primarily the responsibility of the author to ensure the manuscript is correct. You should, however, be reasonably assured that the results are correct.  
Significant errors should be pointed out, and are grounds for rejection if they cannot easily be rectified. If you are aware of related work, not cited by the author, who would diminish the claim to originality of the work, please include that information in your report.
2. Another important contribution the referee can make is to judge the work on its overall clarity, readability, and presentation.  
The manuscript must not be difficult to read. If the organization of the manuscript is confusing, if the English is poor, or if there are many minor mistakes, you should not hesitate to return the paper with a recommendation that it should be rejected, or at least be rewritten.  
The introduction and conclusion sections must be clearly written. They should set the context in which the paper makes its contribution and explain why the results in the paper are interesting.  
Please bear in mind that it is not sufficient that the paper present new and correct results. There must be enthusiasm for the results on electrochemical science grounds or for their potential applications.
3. Although jESE is an all-electronic journal, there are page limits and, even more importantly, file size limits. Generally, manuscripts should not exceed 40 pages in length and/or 5 megabytes in file size. Supplemental files should not exceed 50 megabytes in size. Exceptions to these limits must be justified to the Editor-in-Chief by the authors. Also, it is important to check that all graphical material is relevant to the scientific points made in the document, regardless of file size.
4. Your report should be submitted *via* the OnLine procedure. (Exceptionally, you can write a report using the template and mail it to Editor. Clearly state your reasons for a recommendation and put those comments in appropriate section of the report.
  - If you recommend revisions, state whether or not you prefer to review the paper again before it is accepted or rejected.
  - If you need extra time (maybe a few extra weeks) beyond the limit, that is generally no problem, and is often faster than having the editor send the paper to someone else. But please let the Editor know if this is the case.
  - If you cannot serve as referee, please decline and, if possible, supply the ADMET and DMPK office with the names of two or three alternate referees.

**Please note that all manuscripts are privileged documents; an author retains the right to the unpublished work.**

**A referee should not use results or ideas obtained exclusively through the refereeing process in her or his own research.**