

Duties of Reviewers

Contribution to Editorial Decisions

Papers will be published in JIOS after a double-blind peer-reviewed process. Reviewers advise the editor. Reviewers do not know the author's identity and their comments to the editor are confidential and will be made anonymous before they are passed on to the author. The names of the reviewers remain strictly confidential, with their identities known only to the editor.

Promptness

Any selected reviewer who feels unqualified to review the research reported in a manuscript or knows that its prompt review will be impossible, should notify the editor and withdraw from the review process.

Confidentiality

Any manuscripts received for review must be treated as confidential documents. They must not be disclosed to or discussed with others except as authorized by the editor.

Standards of Objectivity

Reviews should be conducted objectively. Personal criticism of the author is inappropriate. Reviewers should express their views clearly with supporting arguments, if necessary with explanation.

Acknowledgement of Sources

Reviewers should identify relevant published work that has not been cited by the authors. They should point out whether observations or arguments derived from other publications are accompanied by the respective source. Reviewers will notify track directors or the editor of any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.

Disclosure and Conflict of Interest

Privileged information or ideas obtained through the review process must be kept confidential and not used for personal advantage. Reviewers should not consider manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions associated with the papers.